

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

09/08/2015

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **09/08/2015** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, MARK DEGAN, BARB AND DAVE KRAY, DALE HAYES, NATALIE SHAUBERGER, CLAUDE KOBERNIK, DAWN DIETZ AND KARL BAUCUM

Ken stated our meetings are audio recorded and copies are available.

Alan made a motion to approve the minutes for the Regular and Special Meeting, Troy 2nd. All in favor.

Warrants 4482 VOID 4483-4488 in the amount of \$383.44 were paid.
Receipts in the amount of \$2598.41 were deposited.
EFT payroll amounts for \$ 767.91 Vac payout to Mark Degan

I. OPEN BUSINESS

II. OPEN ISSUES

- a) Claude (fire dept.) stated the squad is in service. The clock wasn't working – they repaired it. Claude said the ambulance handles well. There was brief discussion about the old ambulance. Claude also asked about a background check on a junior.
- b) Natalie Shauburger (zoning) stated Halloween Bash is Oct 24 – Natalie to send Dawn the flyer.
- c) Dale Hayes (resident) nothing
- d) Mark (road dept.) stated if they see any of the Monroe trustees, thank them for letting us use their One ton truck. Mark stated he has been able to put down cold patch because of the weather. Mark is getting information on a One Ton. He got a price on a demo unit for \$58,000. Dawn to advertise for bids to purchase a One ton truck. Deadline for bids will be Sept. 21st. Mark stated he will be working on ditching. Mark said someone is still spreading brine. Mark also asked can he take the EMS class coming up in Jan-Feb. Ken said it should not be a problem. Mark asked about mowing the back part of the cemetery - Ken said it should be mowed at least once a year.
- e) Carl Baucum (resident) stated his daughter rides her horse on the road and the squad is running sirens next to the horse. He asked if they could silence them when passing the horse. Alan said that state law states if you have lights on that sirens should be on also. Ken said the chief would handle this. Carl also asked about rejoining the fire dept. Ken said that is also up to the chief.
- f) Dave Kray (fire chief) stated septic tank needs pumped. Dave will handle this. Dave stated they need vests – Ken asked for the quote for fire gear to turn into Otarma for a grant. Dave said they have been getting used to the new squad. Dave complemented the new garage door. Ken to put in a cement apron for new garage door approx. 54 feet. There was discussion on the old squad, possibly advertising with the county auction site. Claude states they will remove some of the equipment. Dave said Mark is doing a good job. Dave also asked can he get quotes on painting the building.
- g) Troy (trustee) nothing

- h) Alan (trustee) stated for the covered bridge festival on Oct 10 & 11- Marion Peck asked can the fire dept. wash the bridge. Alan also stated he sent Lisa Hawkins an email to step down from the board for the Airport, but received a letter stating he will be on the board until 2018. County meeting –ODNR will be there discussing fracking. Ems joint meetings should start back up after the covered bridge festival. Alan also discussed there are zoning meetings coming up at the courthouse. Alan stated Mike should be at the next meeting, he issued a few permits.
- i) Ken (chairman) asked if Dawn can check with Otarma – if he loans out a vehicle to the township – are we covered by them. Halloween date is set for Oct 31 – 4-6pm

Ken made a motion to go into executive session for policy and procedures for the road dept., discuss the fire chief position and a background check for the fire dept. Alan 2nd all in favor Resolution #63

Ken made a motion to return to regular session, Troy 2nd all in favor Resolution#64

Ken stated they discussed a volunteers background check - Dave to handle, we also discussed procedures with Mark with employees and issues. Also the position for fire chief was discussed will be decided in this meeting.

- j) Dawn (fiscal officer) gave trustees checks, reports and correspondence. Dawn said Haines Memorial has (5) foundations. Dawn gave audit waiver letter to trustees to sign.

Alan made a motion to hire Claude Kobernik as the next fire chief starting Jan 1 2016, Troy 2nd all in favor Resolution #65.

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2nd all in favor, 9:30pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister