

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

11/02/2015

**CHAIRMAN Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on 11/02/2015 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, TROY VANEK, KEN KISTER, MARK DEGAN, BARB AND DAVE KRAY, NATALIE SHAUBERGER, MIKE KELLY, CLAUDE KOBERNIK DAWN DIETZ

Ken stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the minutes with the change of Pine Rd to Pine Ridge Rd. Alan 2<sup>nd</sup>. All in favor.

Warrants 4514-4522 the amount of \$1553.58 were paid.

Receipts in the amount of \$3181.82 deposited.

EFT payroll amounts \$4625.24 & \$1730.18

### **I. OPEN BUSINESS**

- 1.) Discussion on a fee for putting in driveway pipes and stone. Alan and Kenny passed a resolution to charge \$400.00 for installation and stone of driveway pipe. Troy opposed – concerned about a hardship to some residents

### **II. OPEN ISSUES**

- a) Natalie (zoning) stated she would like to thank the trustees for all their donations and participation in the Halloween event. She also thanked Mike for bringing the horses – and she thanked everyone who helped. Troy also thanked her for all she did. Natalie said over 300 people came.
- b) Barb Kray (fire dept.) nothing
- c) Claude Kobernik (fire dept) said he has paperwork for executive session. The squad he has an offer of \$1500.00 from John Getsy. **Ken made a motion to sell old Unit 369 Ambulance for \$1500.00 to John Getsy, Troy 2<sup>nd</sup>. All in favor Resolution # 77** Claude thanked Ken for the lights out front.
- d) Mark (road dept.) stated liquid film will be put on vehicles Thursday. There is also a burial tomorrow. Mark also said there was a call from Utah regarding a body that was buried in the 60's. Mark said he thinks he knows where it is located. Mark said roads are soft.
- e) Dave Kray (fire chief) stated Unit 363 the grass truck is at Watsons getting brakes and wiring done. Dave said Pancake days was slow but a success. Dave said he and Claude have been working on a transition.
- f) Mike Kelly (zoning) stated nice job to Natalie and the Fire Dept. for the Halloween party. Mike issued two permits. Mike also said regarding the issue with Mr. Santana – The prosecutor said since he (Mr. Santana) sent Mike a title for the trailer it is considered a travel trailer. She said if we take it to court we would lose because other people are parking their trailers. Mr. Santana said he will not be living in it. He also said since he got the price of the septic, he is going to sell his property. Mr. Santana also has current plates. There was brief discussion on what our zoning states. There was also discussion on a limited time frame they are allowed to stay in a camper – possible until September. There was also discussion regarding Mr. Allen's residence, he (Mr. Allen) told Mike he would do whatever he needs to do to make it ok. Alan suggested Mr. Allen files a variance to let the Zoning Board hear his case. Kenny said there was a complaint regarding the Murphy's and the cars and trees growing through them. Troy stated someone was going around saying we are going to assess property owners regarding paving their road.
- g) Troy Vanek (trustee) stated stone is coming out on the end of Maple. Mark to work on area.
- h) Alan (trustee) stated the people of Sheffield are fortunate to have all the new equipment purchased by the residents. Mark said he saved the township money by the

way he was able to purchase the Mack truck. Alan contacted the local trustees to start EMS meetings back up again – should start in December.

- i) Ken (chairman) stated he got quotes from Dave to send to Otarma for a grant. Ken said the boiler in the fire dept. quit working. Ken got a quote to replace the boiler. There was discussion on the new boiler. Ken said we can get other quotes but we are running out of time. **Ken made a motion to purchase a new boiler from Hill Heating & cooling for the fire hall not to exceed \$16000.00 because we are adding an extra zone, supplement General fund \$3000.00 to repair and maintenance, Fund 2191 \$4000.00 to repair and maintenance, fund 2901 \$9000.00 out of other expenses, Troy 2<sup>nd</sup> all in favor Resolution #78**  
Ken asked Barb to check to see if Capp Steel Bill was paid – Barb to check

Claude asked about a budget meeting. Ken explained mainly he needs to figure out what the fire dept. wants to purchase that is odd and above normal operations.

There was discussion on a cost to the residence for the installation of a driveway pipe. There was also discussion on having pipes and stone available at the township for this purpose. Troy discussed his concern regarding this matter and it may cause hardship to some people. **Ken made a motion to charge \$400.00 for new installation of 30 ft 12 inch, driveway pipe and stone, anything above 12” pipe there will be the difference in cost, Alan 2<sup>nd</sup> Troy opposed Resolution #79**

Ken made a motion to go into executive session over fire dept policies, Troy 2<sup>nd</sup> all in favor Resolution #80

Alan made a motion to return to regular session, Troy 2<sup>nd</sup> all in favor Resolution#81

Ken stated they discussed in executive session discussed some change to fire dept. policies and a background check  
**Troy made a motion to add section 3.4 – probation and 3.5 certification to our fire dept manual. Change is made to refund cost to township instead of fire dept. Alan 2<sup>nd</sup> all in favor Resolution #82**

- K) Dawn (fiscal officer) gave trustees checks& correspondence.

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 8:56 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister