

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

End of Year Meeting Minutes

12/30/2015

CHAIRMAN Ken Kister called to order the End of the year meeting of the **SHEFFIELD TWP. TRUSTEES** at **6PM** on **12/30/2015** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, TROY VANEK, ALAN KOHTA & DAWN DIETZ**

Troy made a motion to approve the changes to the budget in the minutes. Ken 2nd. Alan abstained.

Warrants 4559-4562 the amount of \$1614.00 were paid.
Receipts in the amount of \$4910.50 deposited.

I. OPEN BUSINESS

II. OPEN ISSUES

- a) Ken (chairman) stated two changes needed to be made to the temporary budget. He went over briefly the budget with Alan. He also discussed getting the inventory together.

Ken made a motion to approve the appropriation status/budget printed on 12/29/2015 with the changes to the general fund \$500 to travel & meeting and fund 110-599 other expenses from \$1665 to \$11665 for the temporary budget for 2016, Troy 2nd all in favor Resolution #91

- b) Troy (trustee) discussed having Mark do a more detailed job breakdown for payroll.
- c) Dawn (fiscal officer) gave trustees checks and emailed 2016 budget information.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2nd all in favor, 6:45 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister