

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

02/16/2016

**CHAIRMAN Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **2/16/2016** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, MARK DEGAN ALAN KOHTA, KEN KISTER, NATALIE SHAUBERGER, GLENDA DOUGHERTY, DAWN DIETZ & CLAUDE KOBERNIK

Alan stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the minutes with changes to Alan and Ken's section, Troy 2<sup>nd</sup>. All in favor

Warrants 4583-4598 the amount of \$30257.10 were paid.

Receipts in the amount of \$10407.07 deposited.

EFT payroll amounts \$2317.84 & 3486.51

### **I. OPEN BUSINESS**

#### **1. STONE BIDS**

#### **2. LEVIES**

### **II. OPEN ISSUES**

- a) Natalie Shauberger (zoning) asked trustees if they could donate bikes for the Easter Egg Hunt - Sunday March 19. They all agreed. Claude will buy one also. Next zoning meeting is Feb 28 @ 10am.
- b) Glenda Dougherty (resident) thanked Mark for plowing roads.
- c) Mark (road superintendent) stated Amish were logging on Hines Rd. - he gave them 24 hours to clean area up. He won't issue permit until weather is better. Mark also stated tires are still being dumped on Wright Street – 15 to 30 tires. Troy stated he spoke with the county driver regarding plowing the roads and the complaint we received from Lilly Rd. He said the county started plowing at 4:00 am – and they are not allowed overtime.
- d) Claude (fire chief) stated still working on bathrooms. The boiler room is 90% cleaned up. This area will be used to storage. Claude has been cleaning and organizing the area. Claude discussed the heating system in the bathroom area. He got an estimate from Scott Hill – materials \$670.00 – labor \$2550.00 & \$489.00 for a buffer. **Alan made a motion to pay \$3720.00 to provide heat to restroom and hallway area installed by Scott Hill, Troy 2<sup>nd</sup> all in favor Resolution # 13.**  
Discussion on filling out State of Ohio Dept. Vol. fire fighters dependent fund – form was filled out with changes.  
Discussion on Gator for the fire dept. – cost for the unit is \$13812.00. This unit can be used for grass fires and bringing injured residents out of the woods. Claude will get the total amount needed for the unit.  
There was discussion on the budget for the fire dept. – Dawn inquired for the budget if there are things that the fire or road dept. want can we have a list so the trustees and the fiscal officer all know what is requested so we can keep track of spending better.  
Claude said Conneaut Fire dept. – is letting us use their radios permanently.
- e) Troy (trustee) stated he had one call on roads – blizzard that day – roads are looking good. There was discussion on putting a list of roads on our website

and who is responsible for taking care of these roads - the county or the township.

- f) Ken (trustee) discussed the \$500.00 limit amount for the fire dept or road dept. **Ken made a motion for the road superintendant and fire chief to spend \$500.00 per meeting and call trustee for further spending authorization, Troy 2<sup>nd</sup> all in favor. Resolution # 14**

Discussion regarding this resolution is for an unappropriated purchase.

**Ken made a motion to increase the Andover Bank credit card limit to \$5000.00 for the road dept (Mark Degan) and fire dept chief (Claude Kobernik) , Troy 2<sup>nd</sup> all in favor. Resolution # 15.**

Discussion regarding this resolution is for appropriated purchases.

Ken gave a quote for Dewey Rd. - \$334,000 ½ to be done by grant with a max done in a year. Ken to get more information from Tim Martin.

- g) Alan (chairman) stated he and Ken responded to Diane Russell email. Alan spoke to Mary Downs – she would like to stay on for zoning– Alan gave her the meeting date in February. Alan going to county meeting - two trustees need to sign mileage. Alan won't be at the March 21 meeting.

- e) Dawn (fiscal officer) - gave trustees checks& correspondence and credit cards. Mark gave inventory sheet. Claude also gave inventory sheet.

**Ken made a motion to accept the official certificate of estimated resources Dated Jan. 1, 2016, Troy 2<sup>nd</sup> all in favor Resolution # 16.**

#### ADJOURNMENT

Troy made motion to adjourn the meeting, Ken 2<sup>nd</sup> all in favor, 9:00 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Alan Kohta