

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

08/07/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **08/07/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, TROY VANEK, ALAN KOHTA, NATALIE SHAUBERGER, DALE HAYES, MARK DEGAN** and **CLAUDE KOBERNIK**

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept the minutes with corrections, Troy 2nd all in favor.

Troy made a motion to accept the July 3, Ken 2nd Alan abstained

Checks 4899-4902 in the amount of \$4137.01 were paid.

I. OPEN BUSINESS

1. . Unit 371 discussion table for now

II. OPEN ISSUES

- a) Dale Hayes (resident) nothing
- b) Natalie Shauburger (zoning) nothing
- c) Claude Kobernik (fire chief) stated on Sept 17 the fire dept. will hold an open house from 2-5 pm. Claude also said University Hospital will also come out that day. EMR class starts Sept 7, cost for the class is \$425 plus books, and Claude has 2 people taking the class. **Alan made a motion for 2 people to take the EMR class to maintain a level of service that has been provided, Troy 2nd all in favor resolution #58.** Claude inquired about Unit 371 – keeping it or getting rid of it. Alan has reservations on getting rid of it. He wants to see the unit used more. Claude is not happy about spending money on the unit but will do whatever the trustees want. Troy asked about how much to get it back in service – Claude said around \$8-10 thousand. Claude also said he is not using FAST this year – he is going to use FIREFLY for the pump and maintenance test. Claude said FIREFLY also repairs the unit if needed.
- d) Mark Degan (road superintendent) stated crack and seal will be finished this week. The remaining crack and seal left will be used on Maple Rd. Kevin Priestly asked about removing a tree on Maple Rd. with low hanging limbs. There were two 2 burials in the cemetery. Mark gave a check for burial from Marcy Funeral home and Fleming Funeral Home to send other check with burial permit. Mark also needs a deed for Sandra Paine; she bought 2 non- resident graves. Mark said the cemetery looks good. Mark also said he issued 2 zoning permits one on Maple Rd. and one on RTE 193. Also gave copies for Dawn for zoning permits issued.
- e) Troy (trustee) stated roads are potholes and dusty. Ken said without moisture you are unable to grade because you can't compact it back it.
- f) Ken (chairman) also discussed the complaint on Baldwin Rd about no dust control. Ken stated he spoke Phil Holden (lives on the road) about dust control and he said they were out 2 wks. ago. Phil asked about chip and seal and Ken told him part of his tax he pays is \$155.00 that goes to roads for his house. Ken also said what his (Phil's) total tax was - \$600.00. and this tax goes to the township. Ken said if you go slower it does not kick up

as much dust. Ken discussed all of the roads are 35 mph. **Ken made a motion to get 8 - 35 mph speed limit signs and Hines and Fink road signs made by the county. Alan 2nd all in favor Resolution #59**

Ken stated we did not pass a high grass ordinance that he could find. He said we should be able to send a letter if the grass is over 8 inches high – bank owned especially. Ken discussed that residents should have the back of the house to the street mowed. Ken also discussed a resident complained about 4wheelers riding the creek from Pine Lake and mudding up the water and this resident complained possibly to the EPA.

- g) Alan (trustee) stated he spoke with the Mccroskeys about putting in a pipe. Alan also said they inquired about using a house as rent by week or a rental home – Alan referred them to Mark for further info. Alan asked do we have a key to the gate to Pine Lake – Mark said they changed the locks. Alan was discussing about the snow being pushed through the gate at the end of Evergreen in the winter. Alan also discussed a culvert sticking up a little over in that area. Mark to look into it. Alan said in the old part of the cemetery there is a few headstone/foundations looking bad. **Alan made a motion to use Haines Memorial up to \$3000.00 to restore headstones at the cemetery. Troy 2nd all in favor Resolution #60**
Alan also spoke with a resident on East Maple about using brine.

Ken made a motion to rescind the #57 resolution to send the 2018 budget to the county, Alan 2nd all in favor Resolution#61

Alan made a motion to send the 2018 budget from 8/7/2017 to the county, Ken 2nd all in favor Resolution#62

Alan made a motion to go into executive session for background check and employee issue, Resolution #63
Troy 2nd. Roll call Troy Vanek yes, Alan Kohta Yes, Ken Kister yes

Ken stated returned from executive to regular session, Resolution # 64
Roll call Alan Kohta yes Troy Vanek yes, Ken Kister yes.

Ken discussed in executive session they approved a background check and spoke about a disciplinary actions on an fire dept. employee

Phil Holden and his brother bought the land at the end of Baldwin Rd and he said we can widen the road if needed for a school bus.

- h) Dawn (fiscal officer) absent - gave correspondence, po's, and checks to sign. Background check with employee forms.

III. **ADJOURNMENT**

Alan made motion to adjourn the meeting,
Troy 2nd all in favor, 8:24 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister