

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

09/05/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **09/05/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, CLAUDE KOBERNIK, ROB OCASIO JR., DALE HAYES and MARK DEGAN

Ken stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to accept minutes with corrections, Alan 2nd all in favor

Warrants 4909-4916 in the amount \$3011.68

I. OPEN BUSINESS

1. Information needed for Sept 17 open house

II. OPEN ISSUES

- a) Dale Hayes (resident) nothing.
- b) Claude Kobernik (fire chief) stated all the firefighters that took the class – passed it. Claude stated he spoke with Bud Fischer and he is going to give a key to the gate at Fischer's. Claude stated he has an ISO inspection this Friday at 2pm. Claude said the hose and ladder test is done. Claude said the pump test is also done – waiting on report. Firefly will also do the maintenance on the vehicles. Claude said the radio maintenance was also done but the tower is unsafe and needs replaced or taken down. Claude getting a quote on a new tower from Phil Holden. Claude also said he put one person in the EMT class. Cost is \$950.00 for the class. There was discussion on reimbursing this person after the probationary period. The open house at the Fire Dept. is Sept. 17 @ 2-6 pm. Claude said University Hospital will be there doing health screenings. Claude also asked about the prior pay for the fire dept. Alan double checked the pay for the fire dept. – 4 employees will have additional runs on their next semi-annual pay. Claude also discussed buying two more sets of fire gear.

Troy made a motion for Claude to buy 2 sets of complete fire gear for up to \$5000.00 out of the special levy operating supplies, Alan 2nd all in favor Resolution #68

- c) Mark Degan (road superintendent) stated he had repaired a tire on the Backhoe. Mark also said Joann Richmond asked for 2 signs - slow child at play because of traffic on East Maple. Mark also got the compressor back for the seal and crack – Benetka and Maple Rd. will be done this week. Mark said he issued 1 agriculture permit on RT 193.
- d) Alan Kohta (trustee) stated he drove roads and there is some wash boarding on some of the roads. There was discussion on the upcoming open house. Alan said Kevin (Plymouth trustee) asked about the fire dept. doing a joint meet your neighbor in the future.
- e) Troy Vanek (trustee) stated Dean Bowers left a complaint about high grass across from his house. Mark to send a letter to the bank.
- f) Rob Occasion (fire dept.) asked if the trustees are providing refreshments for the open house.
- g) Ken (trustee) read and discussed the complaint from a resident that was sent to the prosecutor. Mark discussed he has been busy crack and sealing, burials at the cemetery and working on Hines and Fink Rd. Mark said if he gets a call please call him and he will get on it immediately. Ken asked if Mr. Griggs is working – Mark said he is working at Monroe. Ken also discussed road side mowing needing to be done. Mark said he will work on Baldwin Rd. tomorrow. Alan also said we only have one employee and this has been one of the driest summer and we are unable to grade the roads everyday. Ken said he feels the roads need graded over the crack and seal. The trustees okayed Mark to work overtime if needed. Ken also discussed the email about getting insurance quotes for the townships. Ken also discussed he is working on a public notification letter of where your tax dollars are going for the residents for the open house.
- h) Dawn (fiscal officer) absent - gave checks & correspondence and 1 cemetery deed.

III. ADJOURNMENT

Troy made motion to adjourn the meeting,
Alan 2nd all in favor, **8:09pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister

