

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

09/18/2017

**CHAIRMAN KEN KISTER** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **09/18/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, CLAUDE KOBERNIK, NATALIE SHAUBERGER, DAWN DIETZ and MARK DEGAN

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes as written. Troy 2<sup>nd</sup> all in favor

Warrants 4917-4924 in the amount \$6892.96  
Monthly receipts \$10484.61  
EFT Payroll \$5387.22 & \$1459.85

Irs \$781.02 Opers \$2009.99 Treasurer State of Ohio \$169.17 BWC\$ 229.80  
The Illuminating co \$499.74 Aqua \$10.00 Waste Mgmt \$75.21  
Windstream \$270.94 Zito Media \$72.18 Verizon Wireless \$65.45

### **I. OPEN BUSINESS**

### **II. OPEN ISSUES**

- a) Natalie Shauburger (zoning) nothing.
- b) Claude Kobernik (fire chief) stated they had the ISO inspection done. The inspector said the non- hydrant areas are rated 8b and hydrant areas are rated is 7. Claude also said anyone that lives within 1000ft of a dry hydrate can get a better rate if the township can meet the requirements. Claude also discussed getting an automatic mutual-aid with Kingsville for structure fires – Claude said we do have one with Plymouth Twp. The inspector also recommended the fire dept. goes to a training center annually. Claude also discussed a minimum of 4 times a year training with Plymouth and Kingsville Twp. Claude also discussed preplans for local businesses. Claude discussed getting a fire safety program together for the children. Ken discussed maybe putting it

on with the Trunk or Treat event. Claude also discussed some equipment that needs to be on responding vehicles. Claude stated he will be receiving a report on the ISO recommendations. Claude asked the inspector about some of the vehicles at the fire dept and do they comply because of the age of a few of them. The inspector said as long as the vehicle met NFPA guidelines the year the vehicle was built, then they are ok. Claude discussed briefly the open house. Alan discussed having a greeter at the next event. Claude also said the radio inspections have went well. Claude also stated the fire truck was hit in the parking lot, Claude met with the lady who hit the fire truck and they made a police report. He will be getting the truck checked out.

- c) Mark Degan (road superintendent) stated he has been grading and maintaining the roads. Road side mowing is also completed. Marks said 10 loads of cinders are being delivered. Mark discussed the high grass issue on bank owned properties and possibly contacting the prosecutor on how to handle these. Ken discussed the property on Plymouth Ridge that the high grass complaint was about and that possibly the property needs demo'd. Ken also discussed if this happens maybe the fire dept. can get together with surrounding fire departments for training. Mark also gave copies of new pipeline prices. **Ken made a motion to buy a tire for the backhoe, Troy 2<sup>nd</sup> all in favor Resolution #69.**
- d) Troy Vanek (trustee) roads look good
- e) Alan Kohta (trustee) stated mowing looks good. County trustees meeting this Thursday.
- f) Ken (trustee) discussed the correspondence form the county regarding solid waste. Ken and Alan also stated they donated the food for the open house. There was discussion on setting the Halloween Trick or Treat and the Trunk or Treat date and time. **Trick or Treat time is set for Halloween Oct 29 4-6pm and Trunk or Treat is set for Oct 29 4-7 pm.**
- g) Dawn (fiscal officer) gave checks & correspondence and discussed the 2018 budget briefly.

**Ken made a motion to increase the cost of hose testing for Fire CAT for the fire dept. of \$551. Alan 2<sup>nd</sup> all in favor Resolution #70.**

**Ken made a motion to approve the Official Cert. Est. Resources for Jan 1 2018, Alan 2<sup>nd</sup> All in favor Resolution #71.**

### **III. ADJOURNMENT**

Troy made motion to adjourn the meeting,  
Alan 2<sup>nd</sup> all in favor, **7:49pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

---

Minutes approved by: Ken Kister