

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

11/06/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **11/06/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **ALAN KOHTA, KEN KISTER, TROY VANEK, ROY AND WANDA CUSANO** and **MARK DEGAN**

Ken stated he would like to take a moment of silence for the people who lost their life in the Texas Church shooting.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes as written. Troy 2nd all in favor

Warrants 4936-4941 in the amount \$5468.75

I. OPEN BUSINESS

II. OPEN ISSUES

- a) Mrs. Cusano (resident) nothing.
- b) Mr. Cusano (resident) asked about a patio he would like to remove and does he need a permit – Mark said no. Mark said if you have an existing structure and you would like to repair/replace it, you do not need one.
- c) Mark Degan (road superintendent) stated he put in 6 footers in the cemetery. Mark discussed for zoning if a resident does not allow him to enter his property to inspect for a zoning issue he can get an administrative search warrant and be accompanied by a deputy on the resident's property. He said if residents don't follow the zoning rules it can be a criminal offense. Mark also has been picking up garbage on the side of the roads. He also has been working on roads, ditching and installing driveway pipes. Mark said the snow plow is ready to go. Mark also said American Road is stopping out and Alan asked Mark to get a price on yearly maintenance for the trucks. Mark also said the flags, electric and water will be shut off after Veterans Day.
- d) Alan Kohta (trustee) stated he went to the county meeting – Nopec was there. He said they are giving more money out again. Alan suggested when it is available we should look into getting it again. Sheriff Johnson was also there and he discussed needing improvements to the jail. He also would like to have the townships contribute for the cost if possible. Alan also said some of the doors at the fire hall need seals on the bottom. Alan will call Weather Sealcoat to look at the doors.
- e) Troy Vanek (trustee) nothing – no complaints
- f) Ken (trustee) stated we received a cd from the Ashtabula County Solid Waste District, they need a response by Jan 13, 2018. The trustees to view the information provided. Ken stated the Star Beacon called regarding the levy. Ken said Mark took care of the complaint on Hines and Fink Rd. - Mark said he has been going down there once every 3 weeks. He maintains that area about once a month. Ken also discussed going into executive session regarding fire dept. personnel issue.
- g) Dawn (fiscal officer) absent - gave checks & correspondence

Ken made a motion to go into executive session to discuss a fire dept. personnel issue that arose last week. Resolution #74
Roll call: Alan Kohta – yes Troy Vanek – yes Ken Kister - yes

Ken made a motion to return to regular session after executive session. Resolution #75
Roll call: Alan Kohta – yes Troy Vanek – yes Ken Kister – yes

They discussed a disciplinary action regarding a fire dept. employee. They determined this employee will be written up.

Ken also discussed there was a slight accident with the squad. – The insurance company states even though it was not the other parties fault, their private insurance pays for the damage. Ken suggested we pay for the damage to their vehicle for around \$1100.00 due to the fact it was our vehicle and our fault for the accident.

Ken made a motion to cover the vehicle that was damaged by our vehicle in a accident that the vehicle is going to Gainer Auto Body, Alan 2nd all in favor Resolution #76

III. ADJOURNMENT

Ken made motion to adjourn the meeting,
Troy 2nd all in favor, **7:57pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister