

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

10/16/2017

CHAIRMAN KEN KISTER called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **10/16/2017** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TROY VANEK, CLAUDE KOBERNIK, DALE HAYES, ROB OCASIO JR., NATALIE SHAUBERGER, DAWN DIETZ and MARK DEGAN

Ken stated he would like to take a moment of silence for the people in California that have lost their lives and homes due to fire.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to accept minutes with correction to spelling of Rob Ocasio last name. Ken 2nd all in favor

Warrants 4929-4935 in the amount \$3908.22
Monthly receipts \$12861.28
EFT Payroll \$4237.41 & \$2848.19

Irs \$725.30 Opers \$1935.29 Treasurer State of Ohio \$157.05 BWC\$ 459.60
The Illuminating co \$492.43 Aqua \$10.00 Waste Mgmt \$75.21
Windstream \$261.04 Zito Media \$72.18 Verizon Wireless \$65.53
Online loan payments \$10651.46 - Ambulance \$10651.46 -Truck
\$3029.28 - Truck

I. OPEN BUSINESS

II. OPEN ISSUES

- a) Dale Hayes (resident) thanked Mark for cleaning the covered bridge area and the volunteers that helped at the festival.
- b) Natalie Shauburger (zoning) thanked Alan and Rob and everyone for their help at the Covered Bridge Festival.
- c) Rob Ocasio Jr. (fire dept.) nothing
- d) Claude Kobernik (fire chief) discussed the T-shirts for sale for \$15.00 at the fire dept. with the proceeds going to Breast Cancer Awareness. Claude also stated they cancelled Night at the Races due to lack of participation because of surrounding events going on. He said they returned the money to the ticket holders. Claude had the squad repaired Countryside Truck Service. - \$1748.44. **Ken made a motion to repair/pay the ambulance at Countryside Truck service out of fund 2281 fund for \$1748.44, Troy 2nd all in favor Resolution # 72**Claude also discussed about moving the township records out of the fire dept. main bldg. to above the fire dept. Claude discussed there are already records stored up there and he would like to put plywood down to put the additional records up there to create space for the fire dept. . Dawn also stated she would like the records to stay in the township at this time. Claude discussed getting the supplies from the hospital are getting harder so he needs more room to store supplies. Claude also stated he needs to have a spare drug box stored here.
- e) Mark Degan (road superintendent) gave a zoning permit from Mr. and Mrs. Wagner for new construction. There also was discussion on footers in the cemetery. Mark stated cinders are coming in and will all be in by Oct 29.

Mark stated he has been grading and maintaining. Mark also said he will be working on ditching on Maple Rd. He also inquired about getting road work signs.

- f) Alan Kohta (trustee) stated Benetka Rd. looked good. Alan asked did all the roadside mowing get done. Mark said just Pebbles Rd, Hines Rd. and Fink Rd. are left to mow.
- g) Troy Vanek (trustee) stated the roads look good. He said no complaints
- h) Ken (trustee) stated he applied for the Otarma grant. Ken also got an email from Brant's Apple Orchard questioning if our township was dry (alcohol). There was discussion on the township not being dry. Dawn said we get notification from the state regarding the Corner Store selling alcohol. There was brief discussion on can we advertise information regarding the upcoming levies – the prosecutor emailed a response to this question. The conclusion was we cannot as a township advertise information regarding the levy.
- i) Dawn (fiscal officer) gave checks & correspondence. Dawn gave a copy of Geneva Township public records policy. There was discussion of adopting this policy for our township. **Alan made a motion to adopt Geneva Twp. public records policy language as Sheffield Twp. public record policy language. Troy 2nd all in favor resolution #73**

III. ADJOURNMENT

Troy made motion to adjourn the meeting,
Alan 2nd all in favor, **7:41pm**

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister