

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

01/02/2018

Fiscal Officer Dawn Dietz called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **01/02/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, ALAN KOHTA, CLAUDE KOBERNIK, NATALIE SHAUBERGER & DAWN DIETZ

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR CHAIRMAN ALAN KOHTA NOMINATED TROY VANEK FOR CHAIRMAN, TROY VANEK 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS FOR CHAIRMAN BE CLOSED. ALAN KOHTA 2ND. RESOLUTION # 1 ALL IN FAVOR.

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR VICE-CHAIRMAN, TROY VANEK NOMINATED ALAN KOHTA FOR VICE-CHAIRMAN, ALAN KOHTA 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS BE CLOSED. ALAN KOHTA 2ND RESOLUTION # 2 ALL IN FAVOR.

Dawn stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the minutes. Troy 2nd. All in favor

II. DISCUSSION

- a) Claude Kobernik (fire chief) discussed he is starting on the ems locker, he asked for tubs for storage of the fiscal officer old files stored in the fire dept. Claude stated he will put a lock-out tag on the totes for Dawn. Claude also stated he would be starting on the old bathrooms. Claude also discussed emailing the fire dept. calls for pay to Alan.
- b) Alan (trustee) stated he drove roads and some are a little narrow. He also gave bond to Dawn.
- c) Natalie Shauburger (zoning) nothing
- d) Dawn (fiscal officer) gave trustees check and correspondence. Discussion on Saybrook Twp. Dispatch for 2018. Also discussed Andover Bank dormant charge for the secondary account. Brief discussion on Marks time card.
Alan made a motion to contract with Saybrook Twp. for EMS dispatch 2018, cost of \$9000.00, Troy 2nd all in favor. Resolution #3.

ADJOURNMENT

Alan made motion to adjourn the meeting, Troy 2nd all in favor, 7:32 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek