

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

04/02/2018

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **04/02/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER  
CLAUDE KOBERNIK, NATALIE SHAUGHBERGER,  
MARK DEGAN & DALE HAYES, MR. CUSANO & MRS CUSANO  
DAWN DIETZ

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the minutes. Troy 2<sup>nd</sup>. All in favor.

Warrants paid 5016-5025 in the amount of \$19474.09

### **I. OPEN BUSINESS**

- 1. Nopec Grant pass resolution to use by the end of the year.**

### **II. DISCUSSION**

- a) Dale Hayes (resident) nothing.
- b) Mr Cusano (resident) nothing
- c) Mrs Cusano (resident) nothing
- d) Natalie Shaughberger (resident) stated the Easter event went very well and she thanked everyone for their donations. Troy also thanked Natalie for doing a good job with the event.
- e) Claude Kobernik (fire chief) stated unit 379 is done other than lettering. Also the unit is at Northeast Communications for some light repairs. Claude stated the large bay door was hit by the tanker – cost to repair is \$2500.00. **Troy made a motion for Babb Overhead to repair the door out of the 2901 fire fund. Ken 2<sup>nd</sup> all in favor Resolution #18.** Claude said work is starting on the new garage door in the fire hall. Claude said the association is paying for the updating of the fire hall walls. Claude also said they ran out of propane for the fire hall and had to order more. Claude discussed getting the fire hall re-sided. He said the cost is \$8500.00 from Ralston Roofing. **Ken made a motion to move \$10,000 out of 2901-760 machinery, equipment to 2901-220 contracted services, Troy 2<sup>nd</sup> Resolution#19 Alan made a motion to hire Ralston Roofing to re-side fire hall per quote for \$8500.00, Troy 2<sup>nd</sup> all in favor Resolution #20.** Claude also asked if gear is getting damaged on the fire scene can it be turned into the home owners insurance – Claude to look into this matter.
- f) Mark Degan (road superintendent) stated he got a new pricelist from Pipeline – the prices have gone down. Mark said he has 5 driveway pipes to do this summer and around 10 crossover pipes to put in. Mark also said he needs maintainer blades – cost is \$625.00. **Ken made a motion to order maintainer blades up to \$800.00, Alan 2<sup>nd</sup> all in favor. Resolution #21.**

Mark said he has been out tailgating the stone and he needs more stone. **Ken made a motion to order 500 ton out of 2021 operating supplies – stone line item fund Troy 2<sup>nd</sup> all in favor Resolution #22.**

**Alan made a motion for 100 ton of cinders from 2021-330-420 operating supplies – stone line item, Ken 2<sup>nd</sup> all in favor Resolution #23.**

Mark discussed the guy on Lillie Rd permit is expired.

- g) Alan Kohta (trustee) stated he drove roads – they look better. Alan discussed getting ready for Memorial Day. Alan also asked if Edgewood Band cashed the Memorial Day donation. – Dawn to check on it.
- h) Ken Kister (trustee) asked the trustees if they read and are ok with the Highway Use Manual – they stated yes. **Ken made a motion to approve the Sheffield Twp Highway Use Manual, Alan 2<sup>nd</sup> all in favor Resolution #24.** Ken also discussed having the Ashtabula County Commissioners meeting hosted here at Sheffield Twp. in November 27 – the trustees are ok with the date.
- i) Troy Vanek (trustee) stated he received a call regarding a agriculture permit – he directed the call to Mark. There was discussion on Clean-Up day – date set is **May 12 – 8-12pm.**

There was brief discussion on the use of benches as headstones in the cemetery. **Ken made a motion for in the cemetery to have no benches as a headstone or any stone that needs anchor to the footer other than a flushed military monument, Troy 2<sup>nd</sup> all in favor Resolution #25**

- j) Dawn (fiscal officer) gave trustees checks and correspondence. Gave letter from the prosecutor. There was brief discussion on sending the permanent appropriations to the county. **Ken made a motion to approve the permanent appropriations to send to the county, Troy 2<sup>nd</sup> all in favor Resolution #26**

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup> all in favor, 8:37 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Troy Vanek