

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

04/16/2018

**Chairman Troy Vanek** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **04/16/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, NATALIE SHAUBERGER, CLAUDE KOBERNIK, TROY VANEK, SHELLY LYLE, JUDY SIMS, GENE MARTUCCIO, ROBERT SIKORA, TERRY BENSON MARK DEGAN & DALE HAYES

Troy stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to forego the approval of minutes – fiscal officer ill, Ken 2<sup>nd</sup> all in favor

Warrants paid 5026-5028 in the amount of \$7369.23

Monthly receipts \$9264.84

Monthly EFT payroll \$5410.84, \$1920.36, \$758.72

Monthly Online Payments

Irs \$1238.24 Treasurer \$266.43 Opers \$2627.43 The illuminating \$713.34

Aqua \$10.00 Waste Mgmt. \$75.21 Windstream \$267.42

Zito Media \$73.18 Verizon \$65.53

### **I. OPEN BUSINESS**

**1. Nopec Grant pass resolution to use by the end of the year.**

### **II. STONE BIDS**

Troy discussed no decisions will be made tonight regarding stone bids the trustees will take them home and go over the bids. Copies of the stone bids were provided to attending bidders.

Stone bids were provided by Simak Trucking, Nelson Sand & Gravel, T.W. Benson Trucking, The Arms Trucking, Suit-Kote & Frank Martuccio Asphalt.

Cemetery Mowing bids provided by Mc Professional & Maurer's Mowing

**Alan made a motion to go with Maurer's Mowing for the 2018 cemetery season for \$8461.00 Ken 2<sup>nd</sup> all in favor resolution #27**

### **III. Discussion**

- a) Dale Hayes (resident) nothing (
- b) Shellie Lyle (resident) lives on Ply. Ridge - 3houses up from N. Monroe Center, she states the house on the corner is a big dumping site. Ken said the county is working on getting it to auction or to the Landbank. Troy discussed this property is grouped with another property in Ashtabula and will take time to get it taken care of. Alan read a letter regarding this property is possibly in Landbank. Shellie also asked about grasses in her area that need cut back.

- c) Natalie Shauberger (nothing)
- d) Claude Kobernik (fire chief) stated unit 379 is back tomorrow and will be in service this week. Claude said Babb Door Company is working on the door. Claude also said Ralston Roofing will be here for the final measurements for the fire hall. Claude stated the fire extinguisher maintenance is done. Claude said the Open house is set for Sept.23<sup>rd</sup> @ 2pm. Claude also thanked Ken for what he did Sat with the door – he went way above what he needed to do and Claude really appreciated it.
- e) Mark Degan (road superintendent) stated two more burials in the cemetery. Mark also sold four more graves. Mark gave three permits. Mark also said he has been working the roads.
- f) Alan Kohta (trustees) stated he has started working on Memorial Day. Alan went over to the house on Griggs Rd. and spoke with the neighbors – this land is possibly going into the Landbank. Alan said there is a county meeting this week. Alan said he received a call from a person regarding a grave in the cemetery –he had some concerns about his daughter’s stone being moved and dirt on the stone. Alan said the roads are looking good.
- g) Ken Kister (trustee) stated he had a crew here working on framing the door – Ken said he is donating labor and material around \$1100.00. When they were working here – the power went out and the generator did not work. Ken said the generator is getting serviced and he wants the generator to start when someone here. Ken gave quote on Penn Ohio for clean-up day. **Ken made a motion to use Penn Ohio for clean-up day, Alan 2<sup>nd</sup> all in favor Resolution #28.**  
Ken also reminded everyone the Remote Area Medical is at the mall this weekend and is looking for volunteers.
- h) Troy Vanek (trustee) said the port a potty is scheduled for the cemetery. Troy said he has a few people lined up for clean-up day.
- i) Dawn (fiscal officer) absent - gave trustees checks and correspondence and stone bids.

**Ken made a motion to increase the Capp Steel bid by \$6.00, Alan 2<sup>nd</sup> all in favor. Resolution#29.**

ADJOURNMENT

Troy made motion to adjourn the meeting, Ken 2<sup>nd</sup> all in favor, 7:54 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

---

Minutes approved by: Troy Vanek