

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **11/19/2018** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: TROY VANEK, ALAN KOHTA, KEN KISTER, MARK DEGAN

Troy stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the minutes with corrections Troy 2nd. All in favor

Warrants 5151-5164 paid in the amount of \$6217.96

Monthly Receipts- \$13527.64

Monthly EFT payroll \$3392.96, \$2698.55, \$1591.80

Monthly Online Payments

Irs \$1020.37 Treasurer \$251.90 Opers \$2181.63 The illuminating \$566.82

Aqua \$10.00 Waste Mgmt. \$86.28 Windstream \$261.50

Zito Media \$73.18 Verizon \$65.58

I. OPEN BUSINESS

II. DISCUSSION

- a) Mark Degan (road superintendent) stated that Claude is not going to be here – he asked Mark to get his new credit card and check that was issued to him. Mark said the roads are muddy. Mark said he also had a few burials. Mark said he has a zoning issue on Hines Rd. Mark also said he has been helping Kingsville out because their truck was down.
- b) Alan Kohta (trustee) stated he went to the county meeting. He said Rebecca from the prosecutor's office spoke on medical marijuana. She said it is federally illegal to use or be under the influence at work and she recommended putting it in our policy manual. She gave an example policy for the townships. Alan also said that workers comp will not cover the claim if the employee tests positive for marijuana. **Alan made a motion to add the zero tolerance medical marijuana policy as written by the county prosecutor, Ken 2nd all in favor. Resolution # 58.** Alan briefly discussed the guidelines for asphalt grindings if the county is getting rid of them and what township has to do to obtain them. Alan also said there was a complaint on potholes on Maple Rd. – he forwarded the message to Mark.

- c) Ken Kister (trustee) stated he and Alan cleaned up after election night and turned down the heat.
- d) Troy Vanek (chairman) stated he drove the roads. Troy briefly discussed getting supplies for the Commissioner's meeting next week.
- e) Dawn (fiscal officer) absent. gave trustees checks and correspondence

ADJOURNMENT

Alan made motion to adjourn the meeting, Ken 2nd all in favor, 7:53 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek