

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

03/16/2020

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 03/16/2020 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TRACY KOHTA, TROY VANEK, CLAUDE KOBERNIK, MARK DEGAN & CLIFFORD DAVIS.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the minutes, with the correction of Alan making the motion to approve the 3/2/20 minutes and Troy 2nd not Alan. Troy 2nd, all in favor.

Warrants #5440-5449 paid in the amount of \$27,659.39. Warrant #5441 Void

Monthly EFT payroll \$1,326.87, \$1,674.21, \$2,822.23, \$1,720.69
Monthly receipts \$186,397.84

Monthly Online Payments

IRS \$946.28 Treasurer \$201.97 OPERS \$2,319.31 The Illuminating \$695.12
Aqua \$9.56 Waste Mgmt. \$97.01 Windstream \$272.47 Zito Media \$101.65

I. OPEN BUSINESS

1. Cemetery Fees

II. DISCUSSION

a) Clifford Davis (resident) asked if clean-up day is still scheduled for May 16th. Mr. Davis has trees that need removed. Griggs Road is a county road, advised Mr. Davis to contact county on who is responsible. He is also concerned about the neighbors not taking care of their property at 2170 Griggs Road which is being purchased on land contract from Don Prater that lives in North Carolina. The land does not have electric and is being ran on a generator. Mark Degan stated that the health department and prosecutor has been contacted about the situation.

b) Tracy Kohta (resident) nothing.

c) Mark Degan (zoning) received (1) agricultural permit for a greenhouse on East Maple Road. Mark stated that is not for commercial purposes. The prosecutor wanted all the information we had on the Griggs Road & Rt. 193 property. There was (1) burial on Saturday. Mark also took down sumac trees at cemetery. He has been working on down trees and on the roads. Mark requested 600 ton of stone.

Ken (trustee) made a motion to purchase \$25,000 worth of stone for road maintenance out of Road & Bridge, Troy 2nd, All in favor. Resolution #24

d) Claude Kobernik (fire chief) stated in 2018 the EMS annual review billed \$106,088 and received \$33,563. In 2019, \$191,701 were billed and \$64,156 was received. ALS runs 33%, BLS runs 64%, ALS2 1% & 1% other. In 2018, average received per call was \$297 and in 2019 received \$329 per call. Covid-19 update: in touch with hospital, cancelled two meetings & limited access into homes & patients and after each run, they decontaminate the ambulance. Chief's Association meeting is Thursday 3/19/20 through the EMA. A video conference will be held between all chiefs, health

department, UH & ACMC on updates on the virus. Election was postponed until a later date. Dispatching officially will moving at noon on March 30th. Easter Egg Hunt is cancelled.

e) Troy Vanek (trustee) stated he received a call from Nick Wayman to open fire hall to let them bring in vote equipment.

f) Alan Kohta (trustee) nothing.

g) Discussed bid packages for Dewey Road project and needs to be placed in newspaper.

h) Ken received a quote from Penn Ohio: (3) - 40 yard roll-off at \$65 delivery, \$290 per haul, \$65 per ton for dumping and (1) – 40 yard roll-off for metal, \$200 per ton (reimbursement). Last year we received back \$548.

Ken made the motion to use Penn Ohio, Alan 2nd, All in favor. Resolution #25

i) Discussion on Mark's daughter using the fire hall for the internet. Mark's daughter & cadet Camden Lee are ok'd to use the fire hall unless symptoms are present.

j) Tracy Kohta (upcoming fiscal officer) – gave checks and correspondence from Dawn Dietz (fiscal officer).

Ken made a motion for contract with Cavalier Communtions for tower rental of \$1,725, Troy 2nd, All in favor. Resolution #26

Ken made a motion go into contract with Ashtabula County Board of Commissioners for Emergency Management Services, Alan 2nd, All in favor. Resolution #27

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2nd all in favor, 7:53

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister