

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**10/19/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 10/19/2020 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER** (via Zoom), **ALAN KOHTA**, **TROY VANEK**, **CLAUDE KOBERNIK**, **TRACY KOHTA**, **MARK DEGAN** and **ROB OCASIO**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 10/05/2020 minutes with the spelling correction of Hines & Peebles. Troy 2<sup>nd</sup>, All in Favor.

Warrants #5594, 5595, 5597-5606 paid in the amount of \$18,707.87. #5596 Void

### **I. OPEN BUSINESS**

#### **1. CARES ACT**

### **II. DISCUSSION**

- a) Rob Ocasio (Fire & Road Dept) – Rob & his girlfriend made 8 shirts for the Sheffield Road Dept.
- b) Claude Kobernik (Fire Chief) – Claude ordered the turn-out gear and coveralls for \$8,259.10. The vests are ordered but have not received an invoice for them. The 3<sup>rd</sup> round of the CARES Act was deposited for \$56,792.33 which leaves \$58,284.15 in the account before vests. Three items Claude would like to purchase to add to what we have: Power Loading System for Unite #369, Lucas CPR machine (CARES Act would not cover the service contract) and final CAD System for #363. Alan's concern is that the FEMA Grant money will be cut due to the amount given out to the CARES Act. Also on Unit #379, the rear passenger inter tire was blown. Claude set-up an appt. at Firestone for Wednesday. Received another bill from Countryside for unit #369 for front caliper. Claude will talk with them. **Ken made a motion to pay Countryside \$521.55 for unite #379 to fix alternator. Alan 2<sup>nd</sup>, All in Favor. Resolution #87.**  
**Alan made a motion to cover the cost of a new tire/tires from Firestone for Unit #379 for up to \$2,500 from 2901. Ken 2<sup>nd</sup>, All in Favor. Resolution #88**  
**Alan made a motion to purchase the loading system for Unit #379 from the CARES Act fund for \$24,290.09 plus installation costs up to \$2,000. Troy 2<sup>nd</sup>, All in Favor. Resolution #89**  
**Ken made a motion to purchase the Lucas CPR machine for Unit #379 from the CARES Act fund for \$14,881.40. Alan 2<sup>nd</sup>, All in Favor. Resolution #90**  
**Alan made a motion to purchase the final CAD System for Unit #363 from the CARES Act fund for \$4,200. Troy 2<sup>nd</sup>, All in Favor. Resolution #91**
- c) Mark Degan (Road & Zoning) Mark finished the hydro seeding on Dewey Road. He will need road sign for East Maple from county. Simak would like to bring the 411 this week to finish Dewey Road. Justin from county will get a hold of Ken to talk about paperwork. So far, we have spent \$39,272.79 with material and wages. We will also have stone and additional money to Simak. Mark had two burials last week and one this Saturday. Had two footers at cemetery and getting ready for winter.
- d) Troy Vanek (Trustee) – Jim Victor called about running a gas line across Peebles Road. He wants to run a gas line from one farm to the other farm across the street. He

will need to get a hold of OUPS – Ohio Utilities Protection Service. Will speak to Amir at the county on what to do? Trench with good compaction?

e) Alan Kohta (Trustee) – A few areas that need maintained - Forest Ridge, Wright St. and East Maple. Claude added that a permit was issued for burning on Wright Street. Alan suggested that equipment needs to be in the garage and text if using a sick day, vacation or holiday. Discussed mutual aid with Plymouth. Sheffield will not respond to basic calls on initial tone out since Plymouth has paid EMS. Plymouth will not respond to Sheffield's basic calls also unless requested. Absolutely, we will respond immediately to auto accidents, fire calls and cardiac arrest calls.

f) Ken Kister (Trustee) – Ken got a quote to insulate the garage ceiling with R38 insulation for \$15,300. We do not want to spend that so going to try and get 1 or 2 insulated garage doors with the NOPEC grant money.

g) Tracy Kohta (Fiscal Officer) – Discussed switching fire & road department to Verizon. Claude still does not have the correct SIM cards for CAD system from AT & T and many areas without service out here. Verizon can set-up a government account for the township. **Alan made a motion to switch to Verizon and cancel AT & T for township phone service. Troy 2<sup>nd</sup>, All in Favor. Resolution #92.** We need to discuss the records retention list and acceptable use policy to review for next meeting. Passed checks to sign.

#### ADJOURNMENT

Ken made motion to adjourn the meeting, Troy 2<sup>nd</sup>, All in Favor, 7:50 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister