

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**07/06/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **07/06/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA, CLAUDE KOBERNIK, MARK DEGAN, ROB OCASIO, DALE HAYES** and **SARAH FOWLER ARTHUR**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the 06/15/2020 minutes with the spelling corrections of be resident's, Troy 2<sup>nd</sup>, All in Favor.

Alan made a motion to approve the 06/25/2020 minutes from the Special Meeting, Troy 2<sup>nd</sup>, All in Favor.

Warrants #5525-5532 and #5536-5539 paid in the amount of \$5,714.03.  
Voided # 5533-5535

June Monthly EFT payroll \$4,160.40, \$1,702.17 and \$2,059.84  
Monthly receipts \$12,189.50

### June Monthly Online Payments

IRS \$807.65 OH Treasurer \$191.43 OPERS \$2,183.12 Illuminating Co. \$607.18  
Aqua \$9.56 Waste Mgmt. \$97.01 Windstream \$197.83 Zito \$91.92

## **I. OPEN BUSINESS**

### **1. DEWEY ROAD**

## **II. DISCUSSION**

- a) Dale Hayes (resident) – Nothing
- b) Sarah Fowler Arthur – visiting townships in the area. At the State Level, the candidates were told to expect a 20% decrease in budget.
- c) Rob Ocasio (Fire & Road Dept.) – Nothing
- d) Claude Kobernik (Fire Chief) – Unit #379 is back in service. Fire Dept. is anticipating a fire ban for Sheffield Township if it does not rain. Over the 4<sup>th</sup> of July weekend, there were 2 fires and fireworks all over the township. One call in the township & one with Mutual Aid. CAD system needs a station license. ID Networks quoted \$1,063. Equipment and two other licenses have been completed. Yearly maintenance CAD \$198. Compatible with other townships, able to communicate with dispatch and brings up all information when going on call. **Ken made a motion to purchase the CAD System License through ID Networks for \$1,063 out of the 2901-220 Other Expense. Alan 2<sup>nd</sup>, All in Favor. Resolution #58**
- e) Mark Degan (Zoning & Road Dept) – Garage Permit on Sheffield Road. Renewed The Sloan's permit and gave back \$100 check. Tractor returned 2 weeks ago and front tire came off the bead. On road maintenance, used 98 ton of the 304 stone that was appropriated and none of the 411 stone. Discussion of pond on Dewey Road. Rick and Brad from Simak would recommend, putting pipe in will protect the road from washing out, collapsing the pond and telephone poles.

**Ken made a motion to purchase 80 ft. of 24" pipe and one catch basin with lid for Dewey Road pond bank for \$1,900 out of 2021-330 Other Expense. Alan 2<sup>nd</sup>, Troy Opposed. Motion Carried. Resolution #59**

f) Need pipe for 150 ft. up the road and instead of completing driveways at 30' must complete at 40' because government project. **Ken made a motion to purchase 380 ft. of 12" pipe (est. \$1,900) and 850 ft. of 4" drain tile (est. \$3,400) for the Dewey Road Project up to \$5,400 out of 2021-330 Other Expense. Troy 2<sup>nd</sup>, All in Favor.**

**Resolution #60**

g) Discussed needing stone for 4" tile and asked if we are able to use pea gravel for limestone. Washed stone can be used. Limestone needs to be used to neutralize when there is waste in the ditch. **Ken made a motion to purchase 400 ton of pea gravel for under drainage for Dewey Road out of 2021-330 Other Expense. Troy 2<sup>nd</sup>, All in Favor. Resolution #61.**

h) Mark fixed dip in Fink Road and missing stop sign. He found one thrown in field. Mack truck needs to be looked at Mack dealer. County might be able to help reset computer to get it to Sidley's. Kingsville has to put back on exhaust to get it back to the shop. **Alan made a motion to pay Kingsville Towing \$300 to put the Mack exhaust system back on out of 2031-330 Road & Bridge. Troy 2<sup>nd</sup>, All in Favor. Resolution # 62**

i) Troy Vanek (trustee) – Check on Dewey Rd. and went to cemetery. Roads are dusty.

j) Alan Kohta (trustee) – Residents are not happy with dust. Ken suggests putting up signs at end of roads to slow down if you see dust. Ken believes MC-70 is the only option and does not want to add more brine to the environment. Alan would like to go into executive session for employee concerns.

k) Ken Kister (trustee) – Checking on Dewey Road. Simak is a little behind schedule but it's their first road project and a lot of dirt being moved. Also a crossover was plugged at both end that was not on drawings. Ken will look at.

l) Tracy Kohta (fiscal officer) – Passed checks and 2021 budget for review. Received letter from Ashtabula County Covered Bridge Festival requesting \$109 for Benetka Road portable restroom. **Alan made a motion to pay \$109 out of the general fund 1000-110 Other Expense to the Covered Bridge Festival for portable restroom if the festival takes place. Resolution #63** Received invoice from Cope Equipment fixing the tractor for \$1,721.09. Previous resolution was for \$1,700. **Ken made a motion to increase Resolution #57 to \$1,721.09 to fix John Deere tractor. Troy 2<sup>nd</sup>, All in Favor. Resolution #64.** CARES Act discussed. Based on the local govt. amounts. Have to pass a resolution & register. Claude will research & check on UV pricing. Money has to be spent by October 2020. Fire Dept. run calls paid. Fire Dept. meeting are back to normal. Can attend via zoom meeting if not comfortable.

**m) Ken made a motion to go into Executive Session for employee matters.**

**Roll call: Alan – yes. Troy – yes. Ken – yes. Resolution #65**

**n) Ken made a motion to return from Executive Session.**

**Roll call: Alan – yes. Troy – yes. Ken – yes. Resolution #66**

o) Discussed hours of employees for future.

p) Discussed that we will not be doing any other yard pipes or digging, only driveway pipes. It takes too much time. **Ken made a motion to only dig driveway pipe for installation and digging for yard pipe leaving all material on site and anything for putting pipe in is on the resident. Alan 2<sup>nd</sup>, All in Favor. Resolution #67**

q) **Ken made a motion to pay Randolph Tree & Lawn Care for cutting trees on Dewey Road out of the 2021-330 Other Expense for \$15,000. Troy 2<sup>nd</sup>. Ken & Troy in Favor. Alan opposed. Motion carried. Resolution #68**

#### ADJOURNMENT

Alan made motion to adjourn the meeting, Troy 2<sup>nd</sup>, All in Favor, 8:43 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Ken Kister