

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

01/06/2020

Fiscal Officer Dawn Dietz called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7PM on **01/06/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, TROY VANEK, MARK DEGAN, ALAN KOHTA, CLAUDE KOBERNIK, DAWN DIETZ, MIKE KELLY, DARRELL MAINES, DALE HAYES, TRACY KOHTA**

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR CHAIRMAN. TROY VANEK NOMINATED KEN KISTER FOR CHAIRMAN, ALAN KOHTA 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS FOR CHAIRMAN BE CLOSED. RESOLUTION # 1 ALL IN FAVOR.

DAWN DIETZ OPENED THE FLOOR WITH ACCEPTING NOMINATIONS FOR VICE-CHAIRMAN, ALAN KOHTA NOMINATED TROY VANEK FOR VICE-CHAIRMAN, KEN KISTER 2ND THE MOTION. ALL IN FAVOR. DAWN MOVED THAT THE NOMINATIONS BE CLOSED. RESOLUTION # 2 ALL IN FAVOR.

Dawn stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve the Dec 16th minutes. Ken 2nd. Troy abstained – absent.

Alan made a motion to accept the Dec 22 Special meeting, Troy 2nd all in favor.

Warrants 5404-5405 the amount of \$218.52 were paid

I. OPEN BUSINESS

1. Cemetery Fees

II. DISCUSSION

- a) Dale Hayes (resident) nothing
- b) Mike Kelly (zoning) stated the Zoning board is moving meetings to the 2nd Monday of every month. He also introduced a potential new zoning board member – Darrell Maines. Darrell introduced himself – he said he was

previously on a Village council and on a prior Zoning Board of Commissions Board. He said they rewrote their zoning text – it took them around 5 years.

Alan made a motion to appoint Darrell Maines to the Zoning Board, Troy 2nd all in favor Resolution #3

- c) Tracy Kohta (resident) nothing
- d) Claude Kobernik (fire dept.). Claude stated the fire dept. banquet is Jan 11 at 6:00 pm. at El Camp Lanes in Conneaut. He said he would like to see everyone come. Claude asked the trustees to approve the awards cost for the banquet of \$2382. **Troy made a motion to cover \$2382 for awards for the banquet Alan 2nd all in favor Resolution #4.** Claude also discussed the loss of Ray Howell. Claude said he thanked surrounding townships for covering our township for his funeral. Glen Thomas's son made a flag for the Fire dept. honoring Ray. Claude discussed the new truck bed issue and stated that it is getting fixed. Claude said there is an upcoming meeting with Plymouth Twp. regarding future dispatching. Claude gave the month to month dispatching service agreement from Saybrook Twp. Claude also asked for a raise for the Ems/fire dept. employees to go to \$10 for first 50 calls then \$12 a call. Claude said they have not received a raise since we started paying them. **Troy made a motion to raise the pay rate for the fire dept. employees to \$10/50 call then \$12.00, Ken 2nd Resolution# 5 - Alan opposed.**
- e) Mark Degan (road dept.) thanked everyone for the flowers and dinner for Ray Howell. Mark stated the bid packet for Dewey Rd. is looking at February to be completed by the county. Mark briefly discussed getting a pole at Plymouth Ridge Rd and Dibble Rd. for a safety mirror. Dawn to call The Illuminating Co to inquire about cost. Mark stated he has been maintaining roads. The ice grit is also in. Marks also said John Griggs can use his excavator at the cemetery when needed. He briefly discussed the zoning issue on Rt.193.
- f) Alan Kohta (trustee) stated he drove roads – potholes. He told Mark about a few branches in the cemetery. He also noticed a headstone that was broke. Alan thanked Ken for the food for Ray Howell. Alan said the parking lot is a mess – there was discussion on putting stone down. **Alan made a motion for Mark to purchase \$2000.00 in stone for the fire dept. bld. lot. Ken 2nd all in favor Resolution #6.**
- g) Ken (chairman) discussed having an organizational meeting with our next meeting.
- h) Dawn (fiscal officer) gave trustees carryover amts. and appropriations. She said look at the appropriation numbers for the next meeting. Dawn briefly discussed the Ethics video and recommended everyone to view it. She said you also can get 1 credit hour for viewing and taking the test.

KEN MADE A MOTION TO CONTINUE TO PAY THE TRUSTEES SALARY PAY OUT OF DIFFERENT FUNDS BASED ON % TIME SPENT IN EACH AREA, TROY 2ND ALL IN FAVOR RESOLUTION#7

KEN MADE A MOTION TO CERTIFY THE CARRYOVER BALANCES AND THE BUDGET RESOURCES TO SEND TO THE COUNTY FOR 2020, ALAN 2ND ALL IN FAVOR RESOLUTION #8.

ALAN MADE A MOTION TO CONTINUE WITH SAYBROOK TWP FOR DISPATCHING MONTH TO MONTH FOR 2020 FOR COST OF \$750.00/MONTH KEN 2ND ALL IN FAVOR RESOLUTION #9.

ADJOURNMENT

Troy made motion to adjourn the meeting, Alan 2nd all in favor, 8:20 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister