

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**12/07/2020**

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **12/07/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, TRACY KOHTA, MARK DEGAN** and **CLAUDE KOBERNIK**.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Troy made a motion to approve the 11/16/2020 minutes. Alan 2<sup>nd</sup>, All in Favor.

Warrants #5625-5637 paid in the amount of \$8,215.84 and #5627 Voided.

November Monthly EFT payroll \$4,191.32, \$1,830.54, \$1,301.06, \$1,854.33  
November Monthly receipts \$111,928.43

### November Monthly Online Payments

IRS \$849.53 OH Treasurer \$202.90 OPERS \$2,260.24 Windstream \$222.11  
Illuminating Co. \$213.41 Waste Mgmt. \$116.54 Aqua \$10.72 Zito \$85.52

## **I. OPEN BUSINESS**

### **1. CARES Act**

## **II. DISCUSSION**

a) Claude Kobernik (Fire Chief) – Final runs for June to November were turned in to Alan & Tracy. Meeting with Monroe and Kingsville Fire Chiefs Wednesday to discuss the future. Township received \$7,909.42 plus \$2.02 interest = \$7,911.44 for the final round of Cares Act Funds. **Ken made a motion to pay \$880 for gloves and the payroll the EMT/Fire calls from the Cares Act Fund. Alan 2<sup>nd</sup>, All in Favor. Resolution #107.** Claude passed his class.

b) Mark Degan (Road & Zoning) – Plowing the roads. Needed to replace a couple mailboxes. Maintainer – getting quote email for a new maintainer and received quote for \$1,300 for parts to raise & lower blade on current maintainer.

**Ken made a motion to pay \$1,300 from 2011 Repairs & Maintenance for the maintainer. Alan 2<sup>nd</sup>, All in Favor. Resolution #108.** Limestone sand not available from Nelson. Full burial this week. Trailer on Benetka not moved yet. Their tow truck is broke down.

c) Troy Vanek (Trustee) – Nothing.

d) Alan Kohta (Trustee) – Alan asked if cameras are up & running. Claude said they are. Dumpers were full from produce giveaway and Mark has had garbage on the road.

e) Ken Kister (Trustee) – For the NOPEC grant, work does not have to be completed this year, just the project has to be listed. Company is still hoping to complete this year. Barb Culp emailed, township's websites not working through the Ohio Township Association website. Remove zoning board and zoning board of appeals names and numbers from website.

f) Tracy Kohta (Fiscal Officer) – Disconnect township landline at fire dept. All cell phone accounts are switched to Verizon. **Ken made a motion to pay \$762 to the Auditor of State for UAN services & computer out of the general fund. Troy 2<sup>nd</sup>, All in Favor. Resolution #109** Passed checks and PO's to sign.

ADJOURNMENT

Ken made motion to adjourn the meeting, Alan 2<sup>nd</sup>, All in Favor, 7:38 pm  
Minutes submitted by Tracy Kohta (fiscal officer), I hereby certify there are  
sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister