

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

10/18/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 10/18/21 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, BOB ETTINGER and TRACY KOHTA.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the 10/4/2021 meeting minutes with the correction of NOPEC Grant to OPWC Grant under Ken. Alan 2nd. All in Favor.

Warrants #5842-53 paid in the amount of \$10,266.11.

I. OPEN BUSINESS

- 1. ARP Funding**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Claude Kobernik (Fire Dept) – The joint venture with Monroe is working well. Starting the 2 weeks at Sheffield. The daytime duty schedule is posted and a time clock was installed. Claude would like to install a shower in the Women’s restroom and the Association is going to pay for it. Fire Dept. Social Member John Foltz passed away and there will be a dinner Thursday and funeral Friday. Kevin Presley is going to be out this week to install doors. Claude received the donated air packs. They were tested and passed. The Association is going to pay to write the Grant again for new packs for next year.
- b) Mark Degan (Road Dept. & Zoning) – Working on roads to get them straightened up before winter. Burial at the cemetery on Saturday went well. Mark accidentally made a purchase on his credit card instead of the township card. Tracy will reimburse Mark. The company started working on the foam insulation in garage. The Cover Bridge festival went ok. Mark would like to get some undercoating for the MAC truck. Ken mentioned he uses bees wax as undercoating and will check into it. Mark will get an estimate to have trees removed on Fink and end of Hines. Discussed needing new tires for grader. **Ken made a motion for four new tires for the road grader from Pyma-tuning Tires for \$3,000 from 2231-330-599 – Other Expenses. Troy 2nd. All in Favor. Resolution #90**
- c) Alan Kohta (Trustee) – Roads are looking good. Only Wright St. and Maple Rd. need a little work. Driveway was installed on Benekta Rd. for the Netflix’s movie. Bud Fisher is already removing the driveway. Looks like on Maple Rd. someone is living in camper. Alan asked Mark to shut doors on garage and turn in truck checks. Ice machine leaking. Alan asked Claude to turn in truck checks. Monroe has a program that prints out truck reports for Claude. Squad that is going out and drug checks are being completed daily. Chip is working on the handbook. Claude is working on end of month reports and paperwork for the Monroe employees. Discussed Netflix’s donation and responsibilities of the trustees.
- d) Ken Kister (Trustee) – Spray Foam company ran into a couple other issues once they started. Raccoon’s nest and 2 layers of insulation which will cost an additional \$600.

Ken made a motion to appropriate an extra \$600 from 2021-330-360 Contracted Services to Spray Foam for road dept. garage roof. Troy 2nd. All in Favor. Resolution #89 Ken working on OPWC grants and Ohio Dept. Transportation Grants. Discussed which roads to apply for and will talk to county about traffic counts.

- e) Troy Vanek (Trustee) – Mike from Southeast Tractor said we wouldn't receive the tractor until February. It has to go to Texas to have the mower installed. Asked Claude to put Trunk or Treat on the sign. Troy received a few compliments on how hard Mark was working on Maple Rd. to get it looking nice.
- f) Tracy Kohta (Fiscal Officer) – Discussed NOPEC Community Grant - Covered Bridge Festival and Pancake Breakfast. Received invoice from Suit-Kote for Dibble Rd. Passed checks and purchase orders to sign.

III. ADJOURNMENT

Ken make a motion to adjourn the meeting, Alan 2nd, All in Favor, 8:08 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek