

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

10/04/2021

Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **10/04/21** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN** and **CLAUDE KOBERNIK**.

Troy stated our meetings are audio recorded and copies of the minutes are available.

Ken made a motion to approve the 9/20/2021 meeting minutes with the removal of the word pre - in front of application under Ken. Alan 2nd. All in Favor.

Warrants #5834-41 paid in the amount of \$5,907.49.

September Monthly EFT payroll \$1,600.13, \$4,192.92, \$1,526.17.

September Monthly receipts \$126,220.51

September Monthly Online Payments

IRS \$857.88 OH Treasurer \$205.90 OPERS \$2,664.88 Windstream \$200.24

Illuminating Co. \$790.03 Waste Mgmt. \$118.97 Aqua \$11.42 Zito \$85.22

I. OPEN BUSINESS

- 1. ARP Funding**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Claude Kobernik (Fire Dept) – Started the joint operational agreement with Monroe. The work schedule is getting filled up. Working with Chip Comstock on handbook this week. The duties schedule is done, being typed and posted at stations. Every day duties include truck cleaned, areas cleaned and some training. Monroe's dept. is working on paperwork and background checks. Netflix filming is being done this week and they have donated \$12,000 per week to the association. Many safety precautions are in place. Claude accidently purchased \$39.75 from Walmart on the township credit card and has wrote a check to Andover Bank for the charge. Pancake breakfast is a go for October 31st. The fire dept. received the hearing date for the FEMA grant. Kevin Presley is going to install the doors at the fire hall.
- b) Mark Degan (Road Dept. & Zoning) – Footers are complete at cemetery. Mark spoke to Southeastern Equipment, tractor should be ready in the next couple weeks. The grader is needing new blades and snow plow is needing new plow shoes from Orion Equipment. Looking at options for salt for winter. **Ken made a motion to purchase shoes and blades up to \$900 from Orion Equipment for plow and grader. Alan 2nd, All in Favor. Resolution # 85** Mark has been working on Benetka road.
- c) Alan Kohta (Trustee) – Covered Bridge Festival is this weekend. Fire Dept. and Mark will take over the generator, tables and tent. Marion Peck is going to take care of covering cider and donuts for festival using the NOPEC Community Grant of \$170 balance. Discussed fire dept. receiving money from the movie and what responsibility of the trustees and fiscal officer have. Township received refund check of \$14,664.37 from the BWC. Tracy will divide by percentage to deposit to accounts. Received bill from Northeast Communications for MARCs radio antenna installation. **Alan made a resolution to pay Northeast Communications \$1,491.77**

for installation and testing of the MARCs radio system out of the 2191 – other expenses and an additional \$123.98. for the Blue Sea ejector plug on unit #363 out of 2901 - other expenses. Troy 2nd. All in Favor. Resolution #86

- d) Ken Kister (Trustee) – Discussed OTARMA safety grant in the amount of \$600. Trustees decided that they will use the \$600 for the road dept. The township will purchase items and be reimbursed from OTARMA. Ken redid both road grants for OPWC. **Ken made a motion to apply for the OPWC grants – Dewey Road Phase II for \$260,000 - \$130,000 from the township and \$130,000 from the state and gives Ken Kister the right to apply for the funds and Troy Vanek authorization to enter into an agreement necessary to appropriate for obtaining the financial assistance. Alan 2nd. All in Favor. Resolution #87**
Ken made a motion for Maple Road Phase I total of \$304,000 – \$100,000 from the township, \$40,000 like kind, \$12,000 from the county and \$152,000 from the state and gives Ken Kister the right to apply for the funds and Troy Vanek authorization to enter into an agreement necessary to appropriate for obtaining the financial assistance. Alan 2nd. All in Favor. Resolution #88
- e) Troy Vanek (Trustee) – Troy asked Mark to put Trunk or Treat on township sign – Sunday, October 31st from 4:00 – 6:00 p.m. and to put down a little gravel down at the Covered Bridge. Troy is going to fill out a John Deere questionnaire for new tractor. The contract will need to be redone since it has been so long and the price of the tractor went down a little bit. They could not put flashing lights on the tractor.
- f) Alan Kohta passed checks and purchase orders to sign.

III. ADJOURNMENT

Alan make a motion to adjourn the meeting, Ken 2nd, All in Favor, 7:55 p.m.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek