

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

**4/18/2022**

**Chairman Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 4/18/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, NICK PARSONS, ROBIN PARSONS, CLAUDE KOBERNIK & TRACY KOHTA.

Ken made a motion to approve the 4/4/2022 meeting minutes with the spelling correction of the word for. Alan 2<sup>nd</sup>. All in Favor.

Warrants #5972-5981 paid in the amount of \$101,670.73.

### **I. OPEN BUSINESS**

- 1. ARP Funding**
- 2. Maintainer pricing**

### **II. DISCUSSION:**

- a) Nick & Robin Parsons (Residents) – Discussed how the 1,800 flyers were sent out to tax paying residents of the township for the EMS/Fire membership drive. Mr. Parsons commented on how well the fire raffle & dinner went.
- b) Mark Degan (Road Dept. & Zoning) – Mark's working on an Ag Permit for a barn. The new tractor arrived. Mark got 5 loads of 411 & 5 loads of 304 stone and is grading. Cemetery – had a full burial last Monday and Saturday. He is cleaning up the sticks. On Wright St., he picked up discarded tires. Received quote from Suit-Kote for MC-70 on Dewey and Maple (between Lillie and Griggs) for \$43,352. Getting quotes from Amir for application of asphalt like what was applied to Maple.
- c) Claude Kobernik (Fire Dept.) – 6-month summary for EMS/Fire was discussed. Total billing was \$46,989.29, total labor \$72,774, and each township's contribution was \$12,892.71. Total 184 EMS calls, 24 fire calls and 9 missed calls. Discussed using all ARPA funds for payroll. Claude will email copies of handbook. Cascade system has been installed and waiting on training - money was received for the FEMA grant.
- d) Troy Vanek (Trustee) – Thursday the tractor came in. Mark & Troy had training with AG Pro on mower.
- e) Ken Kister (Trustee) – Ken completed gas line survey. Casey Kozlowski and Dave Thomas appreciate Sheffield working with Monroe on EMS/fire venture. Ken received quote from PennOhio for cleanup day. Three – 40yd Refuse Roll Off - \$95 delivery/\$315 per haul & \$68 per ton. One - 40yd Metal Roll Off - \$95 delivery/\$315 per haul & reimbursement. Ken will apply for grant by May for Maple Rd. paving.
- f) Alan Kohta (Trustee) – Discussed procurement policy for ARPA funding. Alan went to zoning meeting – had 5 members present. Mike Kelly will need to resign from zoning because of work schedule.

**Alan made a motion to accept the resignation of Mike Kelly from the zoning board.**

**Troy 2<sup>nd</sup>, All in Favor. Resolution # 29** Robin Parsons has been filling in as an alternate. Phil Woodring is chairman and Robin is the secretary. We will need to find another alternate. Discussed Memorial Day and the need for pastor and speaker.

**Alan made a motion to accept the bid from PennOhio for clean-up day – see quote.**

**Ken 2<sup>nd</sup>. All in favor. Resolution #30**

Mark has a lot of tires that he has picked up on the side of the road. Mark will see if neighboring township also has tires to get rid of. County meeting Thursday, 4/21/2022 at A-tech at 6:30.

- g) Tracy Kohta (Fiscal Officer) – Tracy contacted the prosecutor concerning using the ARPA funds for EMS/fire payroll with Monroe - waiting to hear back. Tracy passed checks and purchase orders to sign.

### III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 8:05 p.m. Ken 2<sup>nd</sup>, All in Favor.  
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Alan Kohta