

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

4/4/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **4/4/22** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, NICK PARSONS, ROBIN PARSONS, ALEX CUELLAR, GENE MARTUCCIO & TRACY KOHTA.**

Troy made a motion to approve the 3/21/2022 meeting minutes. Ken 2nd. All in Favor.

Warrants #5961-5971 paid in the amount of \$32,536.42.

March Monthly EFT payroll \$1,577.56, \$4,210.62, \$1,478.95

March Monthly receipts \$196,688.03

March Monthly Online Payments

IRS \$1,127.16 OH Treasurer \$251.85 OPERS \$2,287.13 Windstream \$345.51

Illuminating Co. \$753.56 Waste Mgmt. \$121.51 Aqua \$10.54 Zito \$90.89

I. OPEN BUSINESS

- 1. Bid Openings**
- 2. ARP Funding**
- 3. Maintainer pricing**

II. DISCUSSION:

- a) Alex Cueller & Gene Martuccio – Attending for bid openings.
- b) Trustees opened and discussed the sealed MC-70, stone and mowing bids. Township received MC-70 bids from Frank Martuccio Asphalt & Paving, Inc. and Suit-Kote, stone bid from Simak Trucking and mowing of the cemetery bid from Maurer's Mowing. Kinder Morgan requested copies of the bids.
Ken made a motion to except Maurer's Mowing bid for the cemetery and Benetka Road Bridge. Troy 2nd. All in Favor. Resolution #25
Ken made a motion to except Simak's bid for misc. stone and gravel products. Troy 2nd. All in Favor. Resolution #26
Trustees discussed road projects. Township will not use MC-70 unless the township does not receive the road project grants. At that point, a discussion will be needed.
- c) Nick & Robin Parsons (Residents) – Nothing.
- d) Mark Degan (Road Dept. & Zoning) – Mark discussed where gravel was used and roads that will need more stone.
Ken made a motion to appropriate \$15,000 out of gas tax 2021-330-420-1005 for stone and purchases that went over previous appropriations. Troy 2nd. All in Favor. Resolution #27
Mark discussed the option of using John's track hoe for \$80/hour to help with ditching.
- e) Troy Vanek (Trustee) – Troy went to cemetery with Mark– a lot of sticks need picked up.
- f) Ken Kister (Trustee) – Ken attended the county health dept. meeting and updated trustees. Ken poured concrete for Claude and donated the concrete & time. He received a questionnaire from Ohio Gas Association. Ken concerned that we do not have the employee handbook yet from Claude.

- g) Alan Kohta (Trustee) – Alan thanked Mark for picking up trash on Wright St. Alan noticed the door frame was cracked by the dead bolt. He also looked at the corner of Sheffield & Hines – county may need to look again at the slope. Alan received a complaint on Plymouth/Gageville about neighbor burning garbage. Alan felt that the residence is not too bad – no action taken.
- h) Tracy Kohta (Fiscal Officer) – Township received an opinion back from the assistant prosecutor stating, we will be able to use ARPA funds for EMS/fire payroll. Tracy will ask for a formal opinion from the prosecutor's office.

Ken made a motion to appropriations \$16,019.24 to Northeast Communications for MARC's radio systems of which \$10,000 will be reimbursed from the grant and the remaining balance received by Monroe and Kingsville. Troy 2nd. All in favor.
Resolution #28 Tracy passed checks and purchase orders to sign.

III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 8:20 p.m. Ken 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta