

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

5/2/2022

Chairman Alan Kohta called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 5/2/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: ALAN KOHTA, TROY VANEK, NICK PARSONS, CLAUDE KOBERNIK & TRACY KOHTA. Absent: KEN KISTER.

Troy made a motion to approve 4/18/2022 meeting minutes. Alan 2nd. Both in Favor.

Warrants #5982-5990 paid in the amount of \$96,600.05.

April Monthly EFT payroll \$1,577.56, \$4,210.62, \$1,478.95
April Monthly receipts \$196,688.03

April Monthly Online Payments

IRS \$1,085.95 OH Treasurer \$251.85 OPERS \$2,287.13 Windstream \$345.51
Illuminating Co. \$753.56 Waste Mgmt. \$121.51 Aqua \$10.54

I. OPEN BUSINESS

- 1. ARP Funding**
- 2. Maintainer pricing**

II. DISCUSSION:

- a) Nick Parsons (Resident) – Nick asked if the township gave permission for anyone to hunt turkey behind the property. The township has not given permission to anyone. Discussed getting a computer for Robin Parsons for zoning proposes.
- b) Claude Kobernik (Fire Dept.) – Claude passed out the month summary for April – total labor \$15,110, membership drive \$1,732.50, total billing \$6,677.48 and each departments responsibility \$3,350.01. Monroe is concerned with using the ARPA money and not levied funds for EMS/fire payroll. We have asked the prosecutor and are waiting for the legal opinion. Claude will be finding out what he can finish using the FEMA grant on. Looking at nozzles for the cascade system. Waiting on the FDA approval to receive the FEMA grant money for the MARCs radios. May 23rd we will be switching over dispatching to the county. Copies of handbook have been sent and need approval at the next meeting. He will also be sending out the Standard Operational Policies and Guidelines to review. Claude would also like to hire a couple more EMT/fire fighters but there is no one to hire. Pancake breakfast went well but low crowd. Working on getting building cleaned up & things hauled out for clean-up day. Claude also received 2 nice compliments about Mark.
- c) Troy Vanek (Trustee)-Troy drove a few roads. Maple is bumpy between Griggs & Lillie.
- d) Alan Kohta (Trustee) – The township received paperwork for an indigent burial from Czup funeral home. Funding may be available to help with burial. Alan received another complaint on the Sheffield Road house. Mark did stop with the Sherriff's Dept. Alan is sending a letter to the health dept. concerning the property. At next meeting, we need to look over the procurement policy, a resolution for the ARPA funds, fire dept. handbook & policy. Alan and Tracy attended the Ashtabula County Township meeting last week. Robin Parsons also attended for the zoning board. County said we did receive the OPWC grant for the 2nd phase of Dewey Road. Maple Road project is down on the list. Clean-up day this Saturday.

e) Tracy Kohta (Fiscal Officer) – Tracy submitted the 1st required report for the ARPA funds for EMS/fire payroll joint venture with Monroe. Next report is due next year. Tracy passed checks and purchase orders to sign.

III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 7:32 p.m. Alan 2nd, Both in Favor.
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta