

# SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

## Regular Meeting Minutes

7/5/2022

**Chairman Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 on 7/5/22 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Alan stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, ROBIN PARSONS, CLAUDE KOBERNIK, SANDY BORING & TRACY KOHTA.

Troy made a motion to approve 6/21/2022 meeting minutes. Ken 2<sup>nd</sup>. All in Favor.

Warrants #6029-6038 paid in the amount of \$11,802.77.

June Monthly EFT payroll \$1,528.26, \$4,185.62, \$2,673.55, \$1,503.61

June Monthly receipts \$19,985.06

### June Monthly Online Payments

IRS \$929.09 OH Treasurer \$190.84 OPERS \$2,126.03 Windstream \$199.28

Illuminating Co. \$809.86 Waste Mgmt. \$121.51 Aqua \$11.42 Zito \$209.33

## I. OPEN BUSINESS

1. **ARP Funding**
2. **Joint Venture w/Monroe**
3. **Juneteenth Holiday**

## II. DISCUSSION:

- a) Robin Parsons (Resident) – Nothing.
- b) Sandy Boring (Resident) – Commented on what a great job Mark is doing with the roads, zoning and cemetery and it is appreciated.
- c) Mark Degan (Road Dept./Zoning) – Mark discussed a driveway pipe on Hines Rd. that is too small. Resident needs to change it since it is flooding out the road. Cemetery – tree was removed and looks good. Mr. Felde is happy with footer that was poured. Zoning – Mark is going to speak with the owner of the corner of Rt. 193 & Griggs and another property. Tires have been dumped on the top of Benetka Hill. Benetka Hill at the top of the hill is very soft and needs a French drain or crossover pipe. Maple Rd. is rough between Lillie & Griggs. Mark is going to start roadside mowing again. Discussed recent burial, incorrect row marked on deed and prices of footers. Trustees agree for resident to pay \$100 for extra grave needed.

**Ken made a motion to raise the cost of any footers to \$250 and veterans are at no cost as long as we are pouring another footer. Troy 2<sup>nd</sup>. All in Favor. Resolution #44**  
Mark is going to work with Plymouth and Monroe on ditching.

- d) Claude Kobernik (Fire Dept.) – Structure fire in Monroe last Friday and had two firefighters transported from being overheated. There were fireworks inside and had to pull back. There was damage to our truck. Pierpont drove away with hose attached and tore off a rubber coupling. It is going in for pump testing and will be checked out. Unit #371 was pump tested and received invoice for nozzles for the FEMA Grant. Claude did not receive the billing for May – Jody is working on it. Discussed amounts received from Medicount and what is being deposited.

**Ken made a motion to appropriate \$5,000 from 2281-230-323 as an open purchase order for repairs/maintenance on the ambulance. Troy 2<sup>nd</sup>. All in favor.**

**Resolution #45**

**Ken made a motion to appropriate \$10,000 from 2901-230-323-2006 as an open purchase order for repairs/maintenance/pump testing on the fire equipment.**

**Troy 2<sup>nd</sup>. All in favor. Resolution #46**

The background check was approved for the fire department. Discussed personnel policy and had a couple changes – points are 60 not 70 and approved 2 hour training session at \$12 and need 12 hours per year.

- e) Troy Vanek (Trustee) – Trustees thanked Bud Fischer for putting down water on Maple Rd. Troy also received more dust complaints - some from logging trucks. Troy would like to put down brine on dusty roads. Ken and the county engineer have concerns using brine and they do not recommend it. Discussed different options.

**Troy made a motion to apply brine to a road twice per year with road superintendent and one trustee agreeing when needing applied. Alan 2<sup>nd</sup>. Opposed – Ken. Resolution # 47**

- f) Ken Kister – (Trustee) – Ken discussed OPWC grant. Tracy will check on the grant.
- g) Alan Kohta (Trustee) – Alan went to the Health Board Meeting. A gentleman from North Kingsville was elected to the board. On Hines Rd., there's pole in the ditch where the electric and phone lines have been removed. Alan will call to check on. Ashtabula County Township Fish Fry is Saturday 12-5.
- h) Tracy Kohta (Fiscal Officer) – Tracy discussed the two levies that are up for renewal in November.

**Alan made a motion for a Resolution of Necessity requesting certification from the County Auditor in compliance with the Ohio Revised Code 5705.03 for the renewal of 2.0 EMS/FIRE Levy for the November Election. Troy 2<sup>nd</sup>. All in Favor.**

**Resolution #48**

**Alan made a motion for a Resolution of Necessity requesting certification from the County Auditor in compliance with the Ohio Revised Code 5705.03 for the November election for the renewal of the road levy at 2.5 Mill. Ken 2<sup>nd</sup>. All in Favor.**

**Resolution #49**

**Alan made a motion to approve the Sheffield Township Personnel Policy for the fire department with corrections of 70 points to 60 points and \$12 for each approved qualified training session. Ken 2<sup>nd</sup>. All in Favor. Resolution #50.**

Tracy discussed estimated budget that needs completed this month and projects for next year. Maple Rd., if approved by OPWC, is the only project for next year. Split \$80,000 of our share between funds 2021 and 2031.

Discussed Juneteenth as a paid holiday and tabled until next meeting.

### III. ADJOURNMENT

Troy make a motion to adjourn the meeting at 9:23 p.m. Ken 2<sup>nd</sup>, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

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Minutes approved by: Alan Kohta