

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
10/16/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **10/16/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, KIRK WHITE & TRACY KOHTA.

Alan made a motion to approve 10/2/2023 meeting minutes. Troy 2nd. All in Favor.

Warrants #6341-6362 were paid in the amount of \$21,316.02

OPEN BUSINESS

- 1. Fire Dept. District**
- 2. Dewey Road Completion**

I. DISCUSSION:

- a) Kirk White (Resident) – Nothing
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark will close Dewey Road. Martuccio will be putting down the cold patch on Tuesday and roll it in on Wednesday. They will still have the berms to do. Martuccio also said it is too late to do Benetka Rd. this year. Mark put some cold patch down before Covered Bridge. Zoning – Rt. 193 resident will comply and clean up area. At cemetery – Randolph ground up stump. Mark also discussed how Jeff Shauburger helped with the set up/tear down for the Covered Bridge Festival and the food giveaways. He thought it would be nice to give him a \$50 gas card and the trustees agreed.
- c) Claude called Ken. The association would like to sell the aluminum trailer. Claude will write it up and township will put it out for bid in newspaper. **Alan made a motion to put the fire department's aluminum trailer out for bid with minimum bid set by fire department. Troy 2nd. All in Favor. Resolution #67**
- d) Troy Vanek (Trustee) – Troy drove a few roads and stop to see Mark & John.
- e) Alan Kohta (Trustee) – Alan received a call from a resident concerning the dance hall on Dibble Rd. Mark will ask the prosecutor about the variance eligibility. Alan discussed receiving an email from a family that purchased land on Sheffield Rd. Mark told the family to contact the health dept. about dividing land into two parcels. Once they receive that the family needs to contact Mark for a zoning variance application. Alan said there are low areas on the Denmark end of East Maple. Alan will ask Denmark to bring stone down. Township received an email from David from the Museum of Natural History concerning planting 10,000 tree whips. Trustees discussed adding to the letter that the trees will not be planted within 50 foot of any roadway.
- f) Ken Kister (Trustee) – Ken talked to Carl Brunell about Brant's customers parking on the road. Ken completed paperwork for Maple Rd. and county engineer asked him to apply for the small govt. grant. **Ken made a motion that he (Ken) has the right to apply for the OPWC Phase I of Maple Rd. between Lillie and Griggs and Alan has the right to sign the necessary financial obligation paperwork for the township. Troy 2nd. All in Favor. Resolution #66**
- g) Tracy Kohta (Fiscal Officer) – Tracy passed purchase orders and checks to sign.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:39 p.m. troy 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister