

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
11/20/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **11/20/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, MARK DEGAN, KIRK WHITE, MIKE KELLY & TRACY KOHTA.**

Alan made a motion to approve 11/6/2023 meeting minutes. Ken 2nd. Both in Favor.

Warrants #6373-6380 were paid in the amount of \$2,934.89.

OPEN BUSINESS

- 1. Fire Dept. District**
- 2. Dewey Road Completion**

I. DISCUSSION:

- a) Mike Kelly (Resident/Zoning) – Mr. Kelly expressed his support for the Northeast Fire Levy. Ken discussed that the results are not final until tomorrow and there will be a recount since the marginal is 8 votes. Zoning – Mike is concerned that the attendance is dropping off at the zoning meetings. He sees daylight since the zoning board has already pushed through 7 Articles. Mike would like to have an updated map with conditional use properties listed. Ken went to the county meeting last Thursday and explained that the prosecutor would like the county townships to adopt one zoning text. Each township would then be consistent and would be easier for the prosecutor to review issues using one zoning text. Alan spoke to Sarah at the county. She said the November 29th meeting is cancelled. The county will review the first 4 articles in December. A resolution is needed to send section 1-4 for approval. Zoning will then have a public meeting 20-40 days after resolution. Ken feels our zoning board needs to review the county's zoning text and be a front runner and make changes. Ken will attend the next zoning board meeting next Monday to explain the county's proposal.
- b) Kirk White (Resident) – Kirk questioned if the Natural Museum of History making a nature preserve or park on Benetka Rd? Ken explained that it is a preserve and they only allow excess when they have events or tours.
- c) Mark Degan (Road/Zoning/Cemetery) – Mark said there are zoning variances that are going to be filed for hearings. He received a quote of \$1500 from Randolph to remove a tree on Fink Road in the ditch. **Alan made a motion to remove the big tree & a couple little trees out of the ditch on Fink Rd. up to \$2,000 out of 2011-330-360-0000. Ken 2nd. Both in Favor. Resolution #70** Mark will be doing ditching with Kingsville. Amir from the county will get back to Mark about getting a price for the boom mower to take care some of our overgrown ditches starting with Fink, Hines, Pebbles and north Maple. Cemetery – full burial next week. Fink and Hines Rd. sign was ordered and getting equipment ready for winter.
- d) Alan Kohta (Trustee) – Alan asked Mark to take care of a couple limbs down on Benetka and Maple north of Pine Lake. Denmark dumped some gravel down on East Maple while it was still wet and make it worst especially on their end. We are needing the truck inspection check sheets done. Alan asked about tires for the 1-ton? Mark explained that they are for the fire dept. Benetka Hill and Maple Rd. has some low spots. **Alan made a motion to submit the zoning text Articles 1-4 application approved by the trustees to the planning commission. Ken 2nd. Both in Favor. Resolution #71.** Alan would like to schedule the 1st public meeting for December 11th at the regular zoning board meeting at 7:00 pm. Tracy will advertise the meeting.
- e) Ken Kister (Trustee) – Ken stated the final count for the fire district is tomorrow and will then go to an automatic recount. Eric will bring the skidster over Tuesday or Wednesday to touch up Dewey Road.
- f) Tracy Kohta (Fiscal Officer) – Tracy received the Dewey Road invoice from Martuccio today. On the invoice, it stated the chip & seal would be completed in the spring. Tracy will call OPWC to see how to submit it. Tracy passed purchase orders and checks to sign.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 8:07 p.m. Ken 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister