

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
2/21/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **2/21/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK, & TRACY KOHTA.

Alan made a motion to approve 2/6/2023 meeting minutes. Troy 2nd. Both in Favor. Ken abstained.

Warrants #6165-6174 were paid in the amount of \$37,384.77.

OPEN BUSINESS

1. Review guidelines for grave purchases

I. DISCUSSION:

- a) Claude Kobernik (Fire Chief) – Claude discussed next work session with Monroe, Kingsville and North Kingsville. The next work session will be March 9th at Sheffield Fire Hall at 7:00. Two paid fire dept. employees left due to being hired as full-time employee elsewhere. Claude called to have the generator and furnace serviced. Star Beacon wrote a piece on the depts. working together. Alan asked about residence living in small part of building that did not burn down on Rt. 193. Claude is not able to put a stop to it. Only the health dept. would be able to. Claude informed trustees that the county is wanting to give the 2005 Ford Hazmat Truck to the township. Alan asked if the truck is needed and concerned it would be another vehicle to maintain. **Troy made a motion to accept the 2005 Ford 250 extended super crew cab diesel hazmat truck from the county contingent on no plow being installed on it. Ken 2nd. Opposed – Alan. Favor has it. Resolution #18**
- b) Mark Degan (Road Dept) – Zoning – a property east side of Benetka was trying to put a tiny house – fancy shed. Cemetery – burial on Friday. Mark will look for a plot for the indigent burial. Township will apply for reimbursement from state. Mark got 240 tons of stone for E. Maple, North Maple, Forest Ridge, Pine Ridge, Benetka, Peebles, Hines and Fink and worked it in. He is finishing Wright St. tomorrow. Mark discussed getting a screener for grindings and will talk to county about ditching. Need to relieve pressure on Peebles Rd. - crossover pipe.
- c) Troy Vanek (Trustee) – Troy received two calls on the condition of the roads. Resident complimented Mark on the good job he did on East Maple.
- d) Alan Kohta (Trustee) – Alan asked Mark about property on Plymouth Ridge and North Monroe Center – did they received a permit for double wide? New trailer there now. Township received paperwork from Dept. of Planning & Development concerning vacant dwellings to be demolished. Trustees discussed certain properties that would possibly qualify. Township would need to contact owners.
- e) Ken Kister (Trustee) – Already went over everything Ken had on his list. Ken mentioned clean-up day. Alan mentioned there are funds available to assist with clean-up day.
- f) Tracy Kohta (Fiscal Officer) – Tracy will put ad in Gazette for stone and mowing bids for April 3rd meeting. Trustees ok with zoning guidelines for website. Tracy passed purchase orders, checks and resolutions to be signed.

II. ADJOURNMENT

Troy make a motion to adjourn the meeting at 8:04 p.m. Alan 2nd, All in Favor.
Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister