

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
3/6/2023

Vice-Chairman Troy Vanek called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **3/6/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Troy stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: JOE ALLEN, DAVID KLEINHANS, CAROL YAKO, MARTHA YAKO, GEORGE NEWLAND, DONNA NEWLAND, SARAH NEWLAND, ALEX THURLOW, BILL STRUBBE, ALAN KOHTA, TROY VANEK, CLAUDE KOBERNIK, & TRACY KOHTA.

Alan made a motion to approve 2/21/2023 meeting minutes. Troy 2nd. Both in Favor.

Warrants #6175-6184 were paid in the amount of \$15,934.39.

February Monthly EFT payroll \$1,704.04, \$4,489.63, \$1,652.54
February Monthly receipts \$17,474.09.

February Monthly Online Payments
IRS \$1,051.69 OH Treasurer \$222.80 BWC \$38.00 Zito \$91.39 Windstream \$199.37
Illuminating Co. \$889.57 Waste Mgmt. \$138.73 Aqua \$13.00

OPEN BUSINESS

1. Review guidelines for grave purchases

I. DISCUSSION:

- a) Maple Road Residents – Joe Allen discuss the terrible condition of Maple Rd. He asked if Mark Degan is the road superintendent and if he has the stone material available to fix the road. Trustees said they drive the roads and understand how bad the road is. The township has applied for funding to pave and widen the road and are waiting to hear from the county. David Kleinhans also stated that the ditches have never been cleaned out, the water is setting on the road and the side of the roads are soft. Joe Allen stated that Mark had went down the road last week and had it where you could go 35mph if you wanted but after 2 days the road fell apart again. Trustee Troy Vanek said they will have Mark put stone down and run the maintainer. Alex Thurlow asked how can we fix this road so it doesn't keep happening. Trustee Kohta explained we need to evaluate the options of how to improve the road. Martha Yako is concerned about the culvert pipe being exposed from the creek eroding the dirt covering the pipe. Donna Newland asked who is responsible for trimming the trees? In strong winds, the limbs are falling down. Trustees explained that it depends where the trees are located and that when the project is approved, the trees are one of the first things that are looked at.
- b) Bill Strubbe (ODOT) – Just announced that Sheffield Twp. is eligible for the Safety Sign Grant. Mr. Strubbe recommends contacting the county for what signs are needed. The grant pays for the signs, poles and hardware. The state will be paving Rt. 193 from Kyle Rd. to Sheffield Monroe Rd. this summer. Contact Koski concerning acquiring asphalt grindings.
- c) Claude Kobernik (Fire Chief) – Second work session scheduled with Monroe and Kingsville on Thursday at 7:00 to discuss the financial part of working to the district. The depts. will be sending out the membership drive paperwork again. Discussed what the fire dept. is working toward. The fire dept. received the FEMA grant for the SCBA air packs. Claude called for an appointment with Chip to finish the handbook and personal policy. Fire Dept. gun raffle is March 18th.
- d) Alan Kohta (Trustee) – Health Dept. Meeting is March 23rd and County Meeting March 16th. Educational webinars March 23rd for the Sign Grant Program – other dates in the future. Fink Rd & Maple Rd. between Griggs and Lillie Rd. needs work. In the spring or summer, the trustees need to do a road tour to look over roads.
- e) Troy Vanek (Trustee) – Discussed the need for stone and the maintainer being ran. **Troy made a motion to approve \$10,000 for different grades of stone out of 2021-330-420-1005. Alan 2nd. Both in favor. Resolution #19** Mark let Troy know he went to the health dept. to fill out paperwork concerning the trailer on Sheffield Monroe Rd.
- f) Tracy Kohta (Fiscal Officer) – Tracy passed purchase orders, checks, resolutions and cemetery deed to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 8:16 p.m. Troy 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Troy Vanek