

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
5/1/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **5/1/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: **KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK & TRACY KOHTA.**

Alan made a motion to approve 4/17/2023 meeting minutes. Ken 2nd. Troy – abstained. Both in Favor.

Warrants #6217-6230 were paid in the amount of \$527,735.55.

April Monthly EFT payroll \$1,858.53, \$4,339.63, \$1,884.27, \$1,935.77
April Monthly receipts \$22,743.40.

April Monthly Online Payments

IRS \$1,003.60 OH Treasurer \$209.66 OPERS \$5,313.81 Zito \$91.39 Windstream \$198.23
Illuminating Co. \$730.57 Waste Mgmt. \$138.73 Aqua \$13.00

OPEN BUSINESS

- 1. Joint Fire Dept. Meeting**
- 2. Bid package for Dewey Road**

I. DISCUSSION:

- a) Mark Degan (Road Dept, Zoning & Cemetery) – Mark comments on how wet the roads are and Garbage was dumped on Wright St. He received a zoning permit for a new house on Maple Road. He asked the township to purchase a pole saw to help with trimming. **Ken made a motion to purchase a new pole saw for up to \$600 out of gas tax – machinery & equipment 2021-760-740-0000. Alan 2nd. All in Favor. Resolution #31**
- b) Claude Kobernik (Fire Chief) – Over the weekend, Sherriff sited 3 people for criminal trespassing on a Maple Road property. Brought in trailers without property owner’s permission, dumping garbage and lighting a fire. Reminder of the next meeting May 11th to discuss the fire district. Claude will need totals of what each fire levy brings in. Trustees received rough draft of joint fire district to look over before meeting. Claude will sign the business radio license.
- c) Troy Vanek (Trustee) – Troy received 2 calls from residents. One call to say how good the roads look and one to complain about the dust.
- d) Alan Kohta (Trustee) – Alan has distributed zoning books to zoning board of appeals members. Monday, May 8th at zoning meeting, zoning board of appeals will have an organizational meeting. Alan will touch base with organizations for Memorial Day. Reminder to apply for sign grant and someone needs to listen to the tutorial. Mark will get with county on what signs are needed. Alan asked Claude for the correct file to for the fire dept. handbook to edit. Alan attended the county meeting where NOPEC was the guest. In June the Illuminating Company’s rates will go up to 12.4 and you will be automatically switch to NOPEC’s rate around 6.5 until December. You are able to lock into the rate of 6.8 for 2 years with NOPEC.
- e) Ken Kister (Trustee) – County called and has bid package for Dewey Road. County called asking about using asphalt on the end of two driveways. Ken also stated that we need to extend the pipe on Dibble Road on each side which would be a cost to the township. Trustees previously discussed replacing pipe by pond before project is started. Tracy will put in paper and have bids in by June 2nd to review at June 5th meeting. The county also said there is still a small chance to receive the small government grant for Maple Road. Sheffield ranked first in the county out of three townships but townships in other counties may have ranked higher to bump us out. We will also apply next year for the OPWC grant for Maple Road.
- f) Tracy Kohta (Fiscal Officer) – The township received the FEMA grant money for the \$105,964.38. There were a few more items turned in for the 2021-2022 audit and will be finished soon. Tracy passed cemetery deeds, purchase orders and checks to be signed. **Alan made a motion to continue renting the tower up to our share \$500 with Cavalier Communications. Troy 2nd. All in Favor. Resolution #32**
Ken made a motion to put the \$105,964.38 from the FEMA grant into the 2901 account and to send amended certificate to the county. Alan 2nd. All in Favor. Resolution #33

Claude would like to pay for half of Jason Coy's fire inspection class. **Alan made a motion to pay for half of the cost of the fire inspector class for Jason Coy out of the 2901-220-318-0000 for \$500. Troy 2nd. All in Favor. Resolution #34**
Ken made a motion in 2901 to appropriate \$105,964.38 into fund 2901-220-599-0000 other expense. Alan 2nd All in Favor. Resolution #35
Ken made a motion to pay Howell Rescue Systems \$111,262.20 out of 2901-220-599-0000 other expense for the air-packs. Troy 2nd All in Favor. Resolution #36

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:48 p.m. Troy 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister