

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
5/15/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **5/15/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN & TRACY KOHTA.

Troy made a motion to approve 5/1/2023 meeting minutes. Alan 2nd. All in Favor.

Warrants #6231-6240 were paid in the amount of \$117,688.43.

OPEN BUSINESS

- 1. Joint Fire Dept. Meeting**
- 2. Bid package for Dewey Road**

I. DISCUSSION:

- a) Mark Degan (Road Dept, Zoning & Cemetery) – Mark is working on the footers for the cemetery. He will contact Sidley to have the concrete delivered. Mark discussed needing pipe for Dewey Road and will contact Consolidated Pipe for prices. He received one zoning permit for agriculture on Maple Rd.
- b) Troy Vanek (Trustee) – Troy drove the roads and said they looked good.
- c) Alan Kohta (Trustee) – Alan discussed that the county came out and looked at the pipe on Benetka Rd. Amir said the pipe is only an 18” at one end and 24” at the other. It should be a 30” pipe. Trustees will meet Saturday, June 10th at 9:00 am to drive roads and look at things that need done. Alan spoke with Darrell from the zoning board, Robin sent out a section to be approved and he will stop at the next meeting.
- d) Ken Kister (Trustee) – Ken will apply again for the grant for Maple Rd. Ken spoke with Claude and he needs a resolution to dispose of the old air packs and a motion to sell the trailer the association purchased. Trailer has been on our insurance so technically the township owns it. At the next meeting, trustees will discuss with Claude. **Ken made a motion to dispose of the all old air packs that are out of date and not certifiable for the fire department. Troy 2nd. All in Favor. Resolution #37**
Trustees discussed giving John Griggs a raise for working with Mark. **Ken made a motion to raise John Griggs’s pay to \$18.00 per hour. Troy 2nd. All in favor. Resolution #38**
Ken discussed the fire district meeting and what trustee and resident would be on the board. Trustees decided that Ken will represent the trustees. Ken also discussed the need for a road department district for the townships. Many reasons to start thinking about a district – safety, more cost efficient and accountability.
- e) Tracy Kohta (Fiscal Officer) – Tracy passed checks and purchase orders to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:48 p.m. Troy 2nd, Both in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister