

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
7/3/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **7/3/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, ROB OCASIO & TRACY KOHTA.

Alan made a motion to approve 6/20/2023 meeting minutes. Troy 2nd. All in Favor.

Warrants #6271-6281 were paid in the amount of \$17,210.59

June Monthly EFT payroll \$1,566.71, \$4,339.63, \$1,498.05

June Monthly receipts \$23,518.84.

June Monthly Online Payments

IRS \$1,160.65 OH Treasurer \$211.83 OPERS \$2,274.69 Zito \$91.39 Windstream \$198.65

Illuminating Co. \$723.62 Waste Mgmt. \$138.73 Aqua \$13.00

OPEN BUSINESS

- 1. Joint Fire Dept.**
- 2. Bids for Dewey Road**

I. DISCUSSION:

- a) Rob Ocasio (Resident & Fire Dept) – Rob is concerned with people driving to the back of the fire dept. People are going in and out at all hours of the night. Suggested securing the back area with a gate and putting up barriers at the one end. The dept. has a load system that is not working. The Stryker Rep. said it could just be the battery. The quote included the battery and mother board. **Alan made a motion to pay \$4,355 to ProCare Service have the loading cot for the ambulance repaired out of 2281-230-599-0000. Troy 2nd. All in Favor. Resolution #49**
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark has the grinder and Plymouth, Monroe and Kingsville townships to spread the grindings scheduled for the middle of August. He will run the grader a week before to be ready for the grindings. Mark was grading Hines and Fink and noticed tires were dumped and the phone line was cut. He only got half the road done. Mark got the 200' of pipe and catch basin for the front of fire hall. He will be at Dewey Rd. Wednesday morning with the maintainer and will finish roadside mowing. Mark will need to update W-4.
- c) Troy Vanek (Trustee) – Troy drove a few roads – looked good & had conversation with Mark.
- d) Alan Kohta (Trustee) – Alan discussed burials prices and need to look at raising them. Mark will check with other townships on what they charge. Road Tour – looked at taking a couple trees down, small bushes and a tree down at cemetery and pull in berms. Zoning – sent another section to review.
- e) Ken Kister (Trustee) – Ken received a call from Tim Wing concerning patching his road and Mark will get prices. When the bids come in for Dewey Rd., we will ask company what they would charge to do the patch. Trustees received changes for the joint resolution – renting for a \$1, Monroe leasing the building and having meetings once a month. **Ken made a resolution to approve the Joint Resolution for creation and operation for Northeast Fire District that was done on June 27, 2023 to form that district. Alan 2nd. All in Favor. Resolution #50**
- f) Tracy Kohta (Fiscal Officer) – Tracy received the paperwork for the Covered Bridge Festival. The portable restroom is \$100 this year. Tracy passed purchase orders & checks to be signed.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 8:03 p.m. Troy 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister-