

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
9/5/2023

Chairman Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **9/5/23** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Ken stated our meetings are audio recorded and copies of the minutes are available.

The following persons were present: KEN KISTER, ALAN KOHTA, TROY VANEK, MARK DEGAN, CLAUDE KOBERNIK & TRACY KOHTA.

Alan made a motion to approve 8/21/2023 meeting minutes. Troy 2nd. All in Favor.

Warrants #6317-6324 were paid in the amount of \$13,123.21

August Monthly EFT payroll \$1,733.94, \$4,339.63, \$1,814.20, \$1,747.54

August Monthly receipts \$128,546.92

August Monthly Online Payments

IRS \$1,711.84 OH Treasurer \$229.78 OPERS \$2,154.52 Zito \$91.39 Windstream \$215.39

Illuminating Co. \$756.58 Waste Mgmt. \$164.88 Aqua \$23.98

OPEN BUSINESS

- 1. Fire Dept. District**
- 2. Dewey Road Completion**

I. DISCUSSION:

- a) Claude Kobernik (Fire Chief) – The fire dept. received the \$20,000 grant. Chip Comstock is writing up how to legally disperse the grant. Monroe's unit #829 is down and our unit #379 is over at Monroe's dept. Claude is needing a few things to set up the district.
- b) Mark Degan (Road Dept., Zoning & Cemetery) – Mark said Dewey and Dibble's intersection is complete. He is meeting with Frank Martuccio on Wednesday to see where they will stage the equipment for the Dewey Road Project. Mark ran the grader on North Maple and it looks good. There is a burial on Friday and one tree was taken down so far. Mark thanked Ken for installing a LED light at the cemetery.
- c) Troy Vanek (Trustee) – Troy went over to Dewey/Dibble Rds. & fire dept. to check on how Mark was doing. He drove a few roads and they looked decent. Troy brought Mark & John cider to the fire hall. Troy received a letter from Kingsville Twp. Superintendent about purchasing a track hoe together to help each township out. It discussed keeping track of machine hours and working together. He will bring it to the next meeting.
- d) Alan Kohta (Trustee) – Alan received a complaint on Maple Rd. and Mark took care of it. He mention that the Ohio Township Association is having a webinar for zoning inspectors about clearing trash out of resident's yard. Alan stopped at the zoning meeting. The zoning board would like Mark to attend the meetings to get his input on rewriting the zoning text. The trustees would like to pay Jim Moyer for 36 hours of the work he has already completed for typing the zoning text.
- e) Ken Kister (Trustee) – Ken spoke with Southeastern. They were ok with cancelling the grinder. He reminded Mark to ask Martuccio on Wednesday to give the township a price for resurfacing Benetka Rd.
- f) Tracy Kohta (Fiscal Officer) – Tracy received a thank you from the Covered Bridge Festival for the township paying for the portable restroom. Tracy passed purchase orders and checks to sign.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:28 p.m. Troy 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister