

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Minutes

3/4/2024

Vice-Chairmen Kirk White called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **3/4/24** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Kirk stated our meetings are audio recorded & copies of the minutes are available.

The following persons were present: **ALAN KOHTA, KIRK WHITE, MARK DEGAN, ROB OCASIO & TRACY KOHTA.** Absent **TROY VANEK**

Kirk made a motion to approve 2/20/2024 meeting minutes. Alan 2nd. Both in Favor.

Warrants #6439-6448 paid in the amount of \$27,873.07.

February Monthly EFT payroll \$4,429.26, \$1,678.86

February Monthly receipts \$17,611.32

February Monthly Online Payments

IRS \$1,608.80 OH Treasurer \$294.46 OPERS \$2,544.81 Zito \$91.39 Windstream \$235.67

Illuminating Co. \$860.90 Waste Mgmt. \$164.88 Aqua \$14.80 Ohio BWC \$1,600.00

OPEN BUSINESS

1. Northeast fire district

I. DISCUSSION:

- a) Rob Ocasio (Resident & Fire Dept.) – Rob read through the minutes and asked why the township is paying Waste Management \$989 to cancel the contract + \$300 to remove the dumpster. Tracy explained that the township is in a three-year contract with WM. WM would reduce the monthly charge but it will start a new 3-year contract and each year the monthly charge would increase again. The only way to get out of the contract is to pay a 6 month penalty of \$989. Rob discussed that when the power went out last week, the generator did not come on. Alan said Claude had the generator serviced within the last year. Alan will call Burdick to have it serviced again. Rob turned in a receipt for a gasket from Bornick's for \$3.14. Rob took a couple new employees out for driver's training today. He asked about getting the backup and interior cameras fixed on Unite #369. Alan said a quote is needed. Rob will get one from Hudson or Northeast Communications. He also asked about the building cameras. Alan will contact Claude.
- b) Jason Coy (Fire Chief) – The fire dept. ran 153 calls to date. The dept. has hired one new advanced EMT. Jason has been having the crew clean the station. He thanked the trustees for purchasing the new cot and Mark for picking up the gas for the small engines. Unit #379 went out for service to Countryside. We received a quote of \$6,475.32 to fix several things: brakes, coil spring, u-joints, seatbelt trencher and oil change/maintenance. Trustees feel like we should get additional quotes.
- c) Mark Degán (Road, Cemetery & Zoning) – Mark said we have 2 more days with the boom mower to finish Pine Ridge and North Maple. County did ditching on east side of Hines north of Fink to Sheffield/Denmark line and west side to Hines Rd. Mark suggested one more day of ditching would really help. **Alan made a motion to approve the county ditching one more day for up to \$1,100. Kirk 2nd. Both in Favor. Resolution #24** Mark had a burial on Saturday and leveled out a few graves beforehand.
- d) Alan Kohta (Trustee) – Alan said the roads looked good. There was some stone left on Dewey. Mark will bring it back to the shop. The township received an email from the Ashtabula County Planning Commission concerning replat of land at Pine Lake. Resident Richard Ziegler is wanting to combined lots #31, 32 and 33. Trustees discussed & are ok with combining the lots.
- e) Tracy Kohta (Fiscal Officer) – Tracy stated she received quotes from Dresnek Disposal for \$70/month and C & C Disposal for \$65/month with only one-year contracts for a 2-yard dumpster. She will check into prices if we pay for the entire year. Tracy passed purchase orders and checks to sign.
- f) Kirk White (Trustee) – Kirk said roads look pretty good. He thanked Mark for keeping up with it. Evergreen is pretty rough and still very wet. Kirk hasn't heard back from the owner of

Brant's. We would like to put up the signs on the east side of road in June so the people aren't crossing the road.

II. ADJOURNMENT

Alan make a motion to adjourn the meeting at 7:56 p.m. Kirk 2nd, All in Favor.

Minutes submitted by Tracy Kohta (Fiscal Officer).

I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Kirk White