

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES
Regular Meeting Minutes
6/17/2024

Vice-Chairmen Kirk White called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at 7:00 pm on 6/17/24 at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance. Kirk stated meetings are audio recorded & copies of the minutes are available.

The following persons were present: ALAN KOHTA, KIRK WHITE, MARK DEGAN & TRACY KOHTA. TROY VANEK - ABSENT

Alan made a motion to approve 6/3/2024 meeting minutes. Kirk 2nd. All in Favor.

Warrants #6504-6516 were paid in the amount of \$11,285.06.

OPEN BUSINESS

1. Northeast Fire District

I. DISCUSSION:

- a) Mark Degan (Road Dept., Zoning & Cemetery) – Mark checked out the pipe on Baldwin Rd. The county said with the amount of water flow a 42” pipe is needed and currently, it is a 32” pipe. The county will change the pipe to 42” with no cost to the township and be required to maintain it.

Alan made a motion to allow county to put in the 42” drain pipe on Baldwin Rd. Kirk 2nd. Both in favor. Resolution #37

Trustees reviewed quotes from Martuccio for \$146,520.00 and county \$59,498.99 to cold mix asphalt paving Benekta Rd.

Alan made a motion to hire the Ashtabula County Engineers Office to apply cold mix asphalt on Benetka Rd. from Plymouth Gageville Rd. to the covered bridge 2031-330-599-0000 other expense for \$60,000. Kirk 2nd. Both in Favor. Resolution #38

Mark spoke to county about renting a grinder and getting a quote. He has a burial on Saturday and trying to keep up with roadside mowing and maintaining. Mark contacted Petro Chem and they will get to us when they can.

- b) Alan Kohta (Trustee) – Alan had one complaint on dust on E. Maple, putting stone on the road and why it’s not paved. He explained to the resident that half of the road is Denmark Twp. We had put stone on the road in the spring and it’s approved to have brine put down. The district is asking for an electric bill. Currently, the electric is on one meter and needs to have separate meters. Alan will ask Jason about the phone bills. The district will only fill up at Monroe so the gas will only be the road department. The Windstream and Zito bills can be sent to the district. Jason asked Bruce Turner for the fire dept. equipment back. Bruce responded that he is still the assist fire chief and will not return the equipment until the dept. disbands.

Alan made a motion to disband the Sheffield Volunteer Fire Dept. and require all equipment returned immediately from members that have not joined the Northeast Joint Fire District. Kirk 2nd. Both in Favor. Resolution #39 During the meeting, Alan called Bruce Turner and left a message to return the equipment. The trustees reviewed the quote for fixing the block around the fire hall. **Alan made a motion to hire Jake Klasen to repair the grade around the fire dept. hall – cut out & replace damaged block, tear out concrete by bay doors corner post, plaster repair foundation to 8” below grade for up to \$6,000 out of 2901-220-323-000. Kirk 2nd. Both in Favor. Resolution #40**

- c) Kirk White (Trustee) – Kirk has been on vacation. He mentioned the dust on Maple Rd. by Pine Lake.
- d) Tracy Kohta (Fiscal Officer) – Tracy received a phone call & email from the county concerning the Airport Zoning Board asking for a trustee to represent Sheffield Twp. The township received invoice from Martuccio for the completion of Dewey Rd. **Alan made a motion to pay Martuccio \$17,767.00 for the completion of Dewey Rd. Phase II chip & seal to the road – \$16,000 out of 2031-330-490-1006 and \$1,767.00 out of 2031-330-599-0000. Kirk 2nd. Both in Favor. Resolution #41** Tracy asked the trustees if there were any projects needed to be included in the budget for next year. She will include the Maple Rd. \$250,000 and include appropriating all the revenue for the fire district.

Alan made a resolution authorizing all actions necessary to accept the Northeast Public Energy Council NOPEC 2024 Energized Community Grant. Kirk 2nd. Both in Favor.
Resolution #42 Tracy passed purchase orders and checks to sign.

e) ADJOURNMENT

Alan made a motion to adjourn the meeting at 7:51 p.m. Kirk 2nd. Both in Favor.
Minutes submitted by Tracy Kohta (Fiscal Officer).
I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Kirk White