

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Meeting Minutes**

02/03/2014

**CHAIRMAN Alan Kohta** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **02/03/2014** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, GARY WEIR, ELLEN WEIR, MIKE KELLY, BRUCE TURNER, TROY VANEK, NATALIE SHAUBERGER, DEAN BOWERS, KEN KISTER, MARK DEGAN, BARB AND DAVE KRAY AND DAWN DIETZ.

Alan stated our meetings are audio recorded and copies are available.

Troy Vanek made a motion to approve the Jan 21, 2014 minutes, Ken 2<sup>nd</sup>. All in favor.

Warrants 3990 to 4000 in the amount of \$ 7614.14 were paid.

No Receipts were deposited.

EFT payroll amounts for \$2960.58 & 2194.12 were paid

ECS IRS \$907.16 & OPERS \$2248.73

Windstream Phone online \$291.72

### **I. OPEN BUSINESS**

#### **1. Waterline tap in fee.**

### **III OPEN ISSUES**

- a) Bruce Turner (fire dept.) nothing
- b) Mike Kelly (resident) nothing
- c) Natalie Shauberger (resident) nothing
- d) Ellen Weir (resident) nothing – Alan thanked her for bringing brownies
- e) Mr. Weir (non-resident) asked any word on creek. Kenny asked if he could give him Mr. Cummings phone number for him to contact. Kenny said he (Mr. Cummings) does not respond to any letters he has sent.
- f) Dean (zoning) nothing
- g) Mark (road dept.) stated he was in an accident, he was not at fault. Driver not insured, plow was damaged, Mark stated at the time the plow worked but later it was found to be broke. Mark gave report number to Dawn.
- h) Barb (fire dept.) nothing
- i) Dave (fire dept.) stated he has a fire inspector for commercial property. We have around 10 commercial buildings. **Ken made a motion for \$50.00 per inspection based on Dave's recommendations of personnel, Troy 2<sup>nd</sup>. All in favor RESOLUTION # 12.**

Ken expressed interest in taking the course for fire inspection. There was discussion on possibly having a fire certification in place 1<sup>st</sup> before you can take the course.

Dave stated training and fire grant has been sent.

Dave requested insurance and registration cards for vehicles.  
Unit 371 had wiring and some repairs done.  
Dave gave copies of pay for vol. fire dept. to trustees.

- j) Ken (trustee) stated went to Banquet and it was very nice. Ken spoke with Brandon Ward regarding internet – he will do a ping test to see how much the internet is down. Kenny spoke with Neroy Carter; he will get in touch with Kenny some time. Propane was filled. Kenny said roads look good, but the ditches are filled, he suggested doing Pebble Rd.
- k) Troy (trustee) stated drove roads. Troy worked with Mark around 6 hrs. welding the plow. Troy said the plow is not in good shape. Mark suggested using the plow that came with the other truck. **KEN MADE A MOTION TO PURCHASE A 175K. TORPEDO HEATER FOR \$360.00 PLUS SHIPPING AND ELECTRIC GREASE GUN FOR \$170.00 PLUS SHIPPING. ALAN 2<sup>ND</sup>. RESOLUTION # 13.**
- l) Alan (chairman) state drove roads, ditches are getting filled. Alan thanked Troy for helping Mark fix the plow. Alan said there were no complaints. Alan asked about turning accident into insurance company. Dawn will contact insurance company. Alan asked did we get any information from prosecutor regarding zoning yet. Dawn said they are mailing us an opinion.
- k) Dawn (fiscal officer) gave checks and correspondence to trustees. Gave trustees' prosecutor's blank opinion form. Dawn spoke with Mr. Iarocci (prosecutor) regarding our zoning questions; he said the zoning board is called a zoning commission. Dawn went over bond information with trustees. Dawn asked Troy does he want a credit card – he said yes. Dawn stated Verizon account is set up and our website is current. Dawn has (2) background checks. Dawn sent letter to Linda regarding the phone bill.

**Kenny made a motion for Mark to order 3 yellow sweat shirts and 7 yellow t-shirts with our Sheffield Township logo, Troy 2<sup>nd</sup>. All in favor. Resolution # 14.**

**Kenny made a motion to go into executive session regarding personnel matters at 8:00pm. Troy 2<sup>nd</sup> all in favor RESOLUTION # 15.**

**Alan stated returned from executive session regarding fire dept. personnel, situation handled, Alan finalized meeting for Feb 3.**

#### ADJOURNMENT

Kenny made motion to adjourn the meeting, Troy 2<sup>nd</sup> all in favor, 8:26pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Alan Kohta