

SHEFFIELD TOWNSHIP BOARD OF TRUSTEES

Meeting Minutes

12/02/2013

I. Call to order

CHAIRMAN Ken Kister called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7PM** on **12/02/2013** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, DALE SACKETT, DALE & HOLLY HAYES , GARY & ELLEN WEIR, WANDA & ROY CUSANO, TROY VANEK, NATALIE SHAUBERGER, MICHAEL KELLY, TATIJANA DEGAN, KEN KISTER, BARB AND DAVE KRAY, DEAN BOWERS AND DAWN DIETZ.

The minutes were approved by the trustees with the following correction; changing Dave Gainer to Dave Glotzbecker.

Warrants 3934 to 3936 in the amount of \$3441.85 were paid.
Receipts in the amount of \$6868.83 were deposited.
EFT payroll amounts for \$2046.98 were paid

II. OPEN BUSINESS

1. Waterline tap in fee.

III OPEN ISSUES

- a) Troy (resident) nothing.
- b) Mr. Cusano (resident) nothing
- c) Mrs. Cusano (resident) nothing.
- d) Ms. Degan (resident) nothing
- e) Mr. Kelly (resident) nothing
- f) Mrs. Weir (resident) nothing
- g) Mr. Weir (non-resident) nothing
- h) Mr. & Mrs. Hayes (resident) nothing
- i) Dean (zoning) stated there was a email from Betty Williams (County Bld. Dept). Email states you must be able to produce 50% of income from the building located on the property or it will be considered a residential property.
- j) Barb (fire dept) stated (8) batteries from Northeast Communications. Barb inquired about background checks, fingerprint and drug tests. Kenny said we should have background checks and DMV checks. **RESOLUTION # 66 Alan made a motion that 8 or greater points you will not be able to drive a township vehicle, Ken 2nd, all in favor.** Trustees agreed to yearly checks on driver's license and validity.
- k) Dave (fire dept) stated someone tried to hack into website and the cameras. Discussion on internet options for the fire dept. Kenny stated Dave's office in the fire dept has been unlocked, Kenny stated they drilled it out to fix it. Unit 361 went to get repainted – under warranty. Dave gave mutual aid agreement

for Jefferson Emergency Rescue. Trustees signed. Discussion on moving dispatch to Saybrook Twp.

- l) Alan (trustee) spoke with Concord Equipment and Orion regarding mushroom shoes – both said they can be used for gravel roads. Concord said all plows over 10ft have mushroom shoes. Dean also gave input on mushroom shoes. Dean also gave information on slag being used in other townships. Alan got a quote from Compass Equipment for well water system. They stated there are no parts for our system. **RESOLUTION # 67 FOR COMPASS EQUIPMENT TO INSTALL NEW SYSTEM FOR THE FIRE DEPT FOR \$1480.00, ALAN MADE A MOTION, DALE 2ND ALL IN FAVOR.** Alan inquired about new bonds for 2014. Alan went through township personnel policy - Trustees agreed to go through it the yearend meeting. **Year end meeting set for Dec 30, @ 7pm.**

m) Dale (trustee) nothing.

- n) Ken (chairman) asked if we are in agreement on the phone bill. Trustees agreed. Kenny gave a check for his portion. JMPCO picked up 1982 Mack Truck Saturday. Kenny has concerns for opening the hall up for use other than fire dept. or township related business. **KENNY MADE A MOTION THAT THE TOWNSHIP HALL, FIRE DEPT PROPERTY, OR ANY BUILDING ARE NOT TO BE USED FOR PERSONAL BUSINESS UNLESS APPROVED BY FIRE CHIEF OR TRUSTEES, DALE 2ND ALL IN FAVOR RESOLUTION # 68.**

Dave asked if they could remove the boiler to use room as storage. **RESOLUTION # 69 FOR THE BOILER TO BE DISMANTLED FOR FIRE HALL STORAGE, KENNY MADE A MOTION, ALAN 2ND ALL IN FAVOR.**

RESOLUTION # 70 KENNY MADE A MOTION TO APPROVE THE MUTUAL AID AGREEMENT BETWEEN JEFFERSON EMERG. RESCUE AND SHEFFIELD VOL FIRE DEPT, DALE 2ND, ALL IN FAVOR.

RESOLUTION # 71 ALAN MADE A MOTION TO GO WITH SAYBROOK FIRE DEPT FOR EMERGENCY AND FIRE DISPATCH PER AGREEMENT, DALE 2ND ALL IN FAVOR.

- o) Dawn (fiscal officer) gave Barb roster list. Gave checks and correspondence to trustees. Gave break down of phone bill responsibility. Alan to give Nick a copy. GCR tire account is open.

III. ADJOURNMENT

Alan made motion to adjourn the meeting, Dale 2nd all in favor, 8:28 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

Minutes approved by: Ken Kister

